



Annual Security & Fire Report 2026

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REPORT OVERVIEW

At Hilbert College, the safety and well-being of our students, faculty, staff, and visitors is our highest priority. Achieving a safe and secure environment requires the cooperation of all members of the campus community. This publication is part of our ongoing effort to ensure safety through successful collaboration and preventive measures. We encourage you to read it carefully and use the information to help foster a safe environment for yourself and others.

The Hilbert College Clery Compliance Team, under the direction of the Assistant Provost for Institutional Effectiveness and the Director of Campus Safety, is responsible for preparing and distributing the Annual Security and Fire Safety Report (ASR). This report was created to meet and comply with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act of 1998. Any questions regarding this report should be directed to Hilbert College’s Campus Safety Director.

This report provides current and prospective students, faculty, and staff with pertinent campus safety information, including crime statistics, policy statements, and procedures to follow to report a crime.

The report includes statistics from the previous three calendar years regarding crimes that occurred on the Hilbert College campus, including on public property within or immediately adjacent to and accessible to the campus premises. The report includes details on campus security and personal safety measures, covering topics such as crime prevention, fire safety, reporting policies, disciplinary procedures, and education and awareness programs.

The ASR is completed annually and made available to the public no later than October 1st of each year.

Current Students, Employees and the public may access the ASR on the [Hilbert College website](#). Notices of the report's availability, its content and the opportunity to request a copy are communicated to current students and employees, and prospective students and employees by Hilbert College.

THE CLERY ACT

The Clery Act is a federal statute codified at 20 U.S.C. § 1092 with implementing regulations in the U.S. Code of Federal Regulations at 34 C.F.R. 688.46. The law is named after Jeanne Clery, a 19-year-old Lehigh University student who was raped and murdered in her dormitory in 1986—a crime that may have been prevented had the institution been proactive and transparent in alerting the community of the types, frequencies, and locations of crime on campus.

Thus, the Clery Act requires all institutions of higher education that participate in federal financial aid programs to keep and disclose information about crime on and near their respective campuses. Compliance with the Clery Act includes publishing an Annual Security Report (ASR) that discloses crime statistics for the prior three years and distributing it to current and prospective students and employees.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f)) is the landmark federal law that requires colleges and universities across the United States to disclose information about crime on and around their campuses. The law applies to most institutions of higher education, both public and private, and is tied to participation in federal student financial aid programs. It is enforced by the U.S. Department of Education.

HILBERT COLLEGE CAMPUS SAFETY

The Campus Safety Department, located in the lower level of the Campus Center, provides professional public safety services and maintains a continuous 24-hour presence to support the safety and well-being of the Hilbert College community. The department is staffed by uniformed Campus Safety Officers comprised of experienced off-duty and retired law enforcement professionals who bring extensive training and public safety expertise to the campus environment. Campus Safety Officers conduct routine patrols, respond to emergencies and service calls, support crime prevention and community awareness initiatives, assist with traffic and parking management, enforce College policies and applicable laws, and provide safety services tailored to the unique needs of a residential higher education setting. Through proactive engagement, visibility, preparedness, and collaboration with students, faculty, staff, and local emergency partners, the Campus Safety Department is committed to fostering an environment that promotes personal safety,

supports student success, and encourages a secure atmosphere in which all members of the Hilbert College community can live, learn, and work.

Each Campus Safety Officer primarily performs various duties, including the protection of persons and property from harm, theft, or unlawful activity; the deterrence, observation, detection, and reporting of unlawful or unauthorized actions.

The Campus Safety Department offers ongoing training to all CSO's in areas of community policing, diversity and cultural sensitivity, professionalism, customer service, patrol techniques, defensive tactics, handcuffing certification, basic first aid, CPR and AED, Narcan training, and active shooter response protocols.

Campus Safety is tasked with enforcing Hilbert College policies as well as addressing NYS and local law violations on campus property and within the designated Clery geography (on-campus property, on-campus student housing, and public property within or immediately adjacent to and accessible from campus). The term "Clery Geography" is further defined by the Jeanne Clery Campus Safety Act, (2024) as areas on campus, on-campus student housing, areas immediately adjacent to campus (public property) that extends from sidewalk to the street and opposite sidewalk, and other areas deemed as "non-campus" as per Jeanne Clery Campus Safety Act (2024). The department is a non-sworn law-enforcement campus safety agency.

Relationships with Local Law Enforcement & Memorandum of Understanding (MOU):

Hilbert College maintains a written Memorandum of Understanding (MOU) with the Town of Hamburg Police Department (THPD) that sets roles and responsibilities for law enforcement and Student Code of Conduct matters. Under this MOU, THPD has primary responsibility for the investigation of alleged criminal offenses occurring on property owned, leased, or controlled by the College. Campus Safety will notify THPD of serious violations or threats impacting community safety, and THPD will notify Campus Safety of incidents affecting campus safety on College property. The MOU provides for information-sharing to facilitate Timely Warnings and Emergency Notifications, coordinated emergency response (including THPD participation on the College's Emergency Response Team), and mutual assistance to respond to or investigate reports of sexual assault, with records sharing as permitted by law and with victim consent to support comprehensive investigations, institutional proceedings, and prosecution

State Police Coordination: In addition to our MOU with the Town of Hamburg Police, Hilbert coordinates with New York State Police (Troop A) for cases needing state jurisdiction or specialized resources (e.g., violent felonies, sexual assault investigations upon victim election, missing persons, major incidents). NYSP provides investigative support (BCI, forensics, ERT/K-9), participates in timely information sharing for warnings/notifications, and is included in our annual Clery statistics requests for crimes occurring on our Clery geography.

CAMPUS SECURITY AUTHORITIES

The Clery Act recognizes certain individuals on a college campus as Campus Security Authorities (CSA). If an individual does not feel comfortable reporting a crime to the Campus Safety Department or the local police, they may contact any official the College has designated as a CSA. At Hilbert, the

following individuals have been designated as CSA's:

- Vice Presidents
- Student Affairs Staff
- Title IX Coordinator
- Deans, Division Chairs, and Directors
- Athletic Coaches
- Any faculty member responsible for supervising any activities or programs that include direct contact with students outside of the classroom
- Any staff member whose primary job description includes providing academic advice to students

CSA's are required to forward any report of a crime to the Campus Safety Department for inclusion in the ASR annual crime statistics—even if the victim of a crime elects not to make a formal report or is otherwise unable to make a report CSA's are obligated to disclose the instance of the crime having been alleged for statistical purposes.

CRIME REPORTING POLICIES AND PROCEDURES

Encouraging reporting: Hilbert encourages accurate and prompt reporting of all crimes to the Campus Safety Department and to appropriate law enforcement agencies when a victim elects to, or is unable to, make such a report

The Campus Safety Department strongly advises reporting all crimes and emergency situations that occur on campus or in its vicinity immediately. Hilbert College actively supports and encourages the investigation of any crimes or incidents reported to Campus Safety. Additionally, members of the College community can choose to report criminal activity to a Campus Security Authority or local law enforcement. In the event of an emergency, individuals should first call Campus Safety at 716-479-1233 or 911.

Reports may be made in person at Campus Safety's Dispatch Center located in the lower level of the Campus Center (CC) building or by calling the duty phone at 716-479-1233. Criminal complaints can also be filed with the Town of Hamburg Police Department by phone at 716-648-5111 or in person at 6100 South Park Ave, Hamburg NY.

The Campus Safety Department's staff and the Title IX Coordinator are available 24/7 to provide immediate response to emergencies and to help make arrangements for counseling and other support services and resources.

CONFIDENTIAL REPORTING

Confidential & anonymous options: Reporting to a Campus Security Authority (CSA) helps capture statistics but is not the same as confidential reporting. Individuals seeking to report confidentially may use the Silent Witness form (anonymous) or speak with professional or pastoral counselors, who can, when appropriate, encourage voluntary reporting while honoring confidentiality

Victims or observers of crimes can report incidents confidentially without revealing their identities or

pursuing action. With permission, a Hilbert Campus Safety Officer or a designated CSA can file a report while keeping the reporter's identity anonymous, except in cases of sex offenses or sexual harassment, which must be reported to the Title IX Coordinator for victim support.

Confidential reports help ensure the safety of others and allow Campus Safety to track incidents, identify crime patterns, and inform the campus community of potential dangers. These reports are included in the institution's annual crime statistics.

Hilbert has a [Silent Witness reporting system](#) available on the Campus Safety website for voluntary, anonymous reporting. Concerns can also be discussed with the Campus Safety Department or the

Vice President for Student Life and Dean of Students. Hilbert's professional counselors are trained to inform individuals about procedures for confidential crime reporting. Professional counselors are not required to report confidential reports to Campus Safety or law enforcement for annual crime statistics or timely warnings.

MAINTAINING CONFIDENTIALITY

Public record-keeping does not include names or any other personally identifying information of impacted parties or respondents. Accommodations and protective measures are also protected by confidentiality. No information regarding the reason for the request of these is given to members of the Hilbert community. The Title IX Coordinator provides training for faculty and staff providing information about requests for these measures. They understand that when a reasonable request is made by the Title IX Coordinator, they are to accommodate that request.

SECURITY & ACCESS TO CAMPUS FACILITIES

RESIDENCE HALLS

Hilbert's residence halls are locked and secured 24/7, The entrances to Trinity and St. Joseph's Halls are monitored by staff from the Office of Residence Life. Only students with Resident ID cards and authorized guests may enter the residence halls by using the access-controlled ID card prox-reader card fob system.

Residence Halls are also secured using the proximity fobs for floor access. Rooms are secured utilizing a hard-key, master key system, and are retrofitted with numerous CCTV cameras.

An overnight and guest policy is enforced in all residence halls, which can be found in the Student Handbook.

GENERAL BUILDING SECURITY

Hilbert's Campus Safety Department monitors over 120 video camera feeds that cover the entire campus. This provides for general security across our campus.

Our Campus Safety department utilizes effective communication for additional security. Campus Safety Officers are equipped with radios on their person and in all patrol vehicles.

Hilbert's College's campus buildings use a combination of proximity reader-controlled doors and hard-key locked doors across campus. Points of access may be limited to specific buildings/entryways during non-business hours and holidays to increase security.

FACILITIES

The facilities department is responsible for the campus buildings and grounds with a concern for safety and security. It inspects campus facilities regularly, promptly makes repairs affecting safety and security, and responds immediately to reports of potential safety and security hazards, such as broken windows and locks. Any concerns about the physical safety of the campus buildings and grounds should be brought to the attention of the Facilities or Campus Safety Department.

JEANNE CLERY CAMPUS SAFETY ACT (2024), "TIMELY WARNING" POLICY

Minimum standard & case-by-case evaluation. Hilbert College issues a Timely Warning when the College determines that (1) a Clery-reportable crime (2) occurred within Clery geography (on-campus property, on-campus student housing, or public property immediately adjacent to and accessible from campus) and (3) the incident poses a serious or continuing threat to students or employees. All Timely Warning decisions are made case-by-case using these minimum requirements and factors such as whether the suspect is at large, whether similar crimes indicate a pattern, the nature of the threat, and the availability of information to include in the warning

Hilbert College is responsible for issuing timely warnings about certain criminal activity that poses a serious or continuing threat to students or employees in compliance with the Clery Act. College administrators will continuously and diligently work to coordinate with the Campus Safety Department to address public safety concerns arising from criminal activity. Anyone with information warranting a timely warning should immediately report the circumstances by phone to 716-479-1233, or in person at the Campus Safety Department

As defined, 'Timely Warnings' (TW) alerts the campus community about criminal activity that may pose a continuing danger in a way that does not compromise law enforcement efforts. The decision to issue timely warnings is decided on a case-by-case basis in compliance with the Clery Act and is made when all pertinent information is known.

Purpose & Standard. Hilbert College issues a Timely Warning when a Clery-reportable crime occurs within Clery geography and, in the judgment of the College, poses a serious or continuing threat to students or employees.

Who decides. The Director of Campus Safety (or designee) evaluates the facts and consults with the VP for Student Life/Dean of Students (as needed) to determine whether the TW standard is met.

When not issued. A Timely Warning typically is not issued if there is no continuing threat (e.g., immediate arrest), if doing so would compromise efforts to assist a victim or contain/mitigate the

incident, or if the event is an immediate life-safety emergency better addressed via an Emergency Notification

Content & distribution. TWs include available facts (nature of the crime, date/time, general location, known suspect information if helpful) and guidance to reduce risk. TWs are distributed via Omnilert text/email, broadcast email, digital signage, website posts, and/or printed notices.

Timely Warning — Message Development

How content is developed. The Director of Campus Safety (or designee) prepares Timely Warnings when the minimum standard is met (Clery crime + within Clery geography + serious or continuing threat). The drafter:

1. Summarizes known facts sufficient for community risk awareness: crime type, general location (e.g., near Lot C), date/time, and suspect information if it aids safety.
2. Provides specific risk-reduction guidance relevant to the incident pattern (e.g., escort options, securing property, reporting tips).
3. Excludes victim PII and details that would compromise an investigation.
4. Coordinates with local law enforcement and Communications/Marketing for clarity and consistency while maintaining the ability to issue without delay once the standard is met.
5. Issues follow-up warnings if a pattern emerges, or new information materially changes recommended precautions.

Style. Clear, neutral, non-alarmist tone; standard building/lot names; plain language; links/contacts for reporting and support services.

Law-enforcement integrity: TWs are crafted to avoid compromising ongoing investigation

The decision for issuing an emergency message through the emergency notification system Omnilert will be made by the Director of Campus Safety in coordination with the Vice President for Student Life and Dean of Students using an internal decision chart and form. The college will document and retain the justification for determining whether to issue a Timely Warning Notice or an Emergency Notification.

The decision to issue an Emergency Notification will be made by the Director of Campus Safety in coordination with the Vice President for Student Life and Dean of Students, who will also immediately inform the President in cases where an Emergency Notification is being or has been sent out.

When a determination has been made that a Timely Warning should be issued, the Campus Safety

Department will inform the campus community by taking one or more appropriate steps to ensure timely notification:

- Invoke Omnilert text system;
- Issue a siren alert;
- Issue a broadcast email of the timely warning notice;
- Distribute warning fliers around campus;
- Post the warning on the campus broadcast monitors.

Such warnings may include but are not limited to the type of crime, date, time, and location of the incident, and suspect description.

If a situation arises on or off campus that is deemed by the Director of Campus Safety to pose an ongoing or continuing threat, a campus-wide emergency notification may be issued through the Omnilert system and/or a campus-wide email. Such notification may be titled, a Security Advisory to distinguish between Clery Timely Warnings and Clery Emergency Notifications

Campus community members may enroll to receive these notifications at <https://hilbert.omnilert.net/>.

JEANNE CLERY CAMPUS SAFETY ACT (2024), “EMERGENCY NOTIFICATIONS” POLICY

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees on campus, Hilbert College will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

For purposes of this section, responsible authorities include the Director of Campus Safety (or designee) and, as needed and available, the VP for Student Life/Dean of Students, Facilities, IT, and Town of Hamburg Police/Fire

Purpose & Standard: Hilbert issues an Emergency Notification without delay, taking into account community safety, upon confirming a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees on campus, unless issuing the notice would, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

Confirmation process. The Director of Campus Safety (or designee) confirms the threat by gathering facts directly from officers on scene, incident reporters, facilities/IT subject-matter experts (e.g., fire alarm, utility, network), and/or local authorities.

Selecting recipients (segments): Based on the nature and location of the threat, Campus Safety determines whether to notify the entire campus or targeted segments (e.g., a specific building, residence hall, or outdoor area).

Developing message content: Campus Safety drafts concise, action-oriented messages that state what is happening, where, and what to do now (e.g., evacuate, shelter in place, avoid area), plus

follow-up updates and an “all clear.”

Emergency Notification — Message Development

1. How content is developed. The Director of Campus Safety (or designee) drafts the Emergency Notification using pre-approved templates in Omnilert. The drafter:
2. Confirms key facts (what is happening, where, who is impacted, immediate protective action) from officers on scene, Facilities/IT/Residence Life subject-matter experts, and/or police/fire.
3. Selects the audience (segments) based on the threat location (building/area/campus-wide).
4. Writes plain-language, action-oriented instructions (e.g., EVACUATE Building A now via nearest exit; SHELTER IN PLACE in a lockable room).
5. Includes: nature of the hazard/crime, location (general), time, what to do now, and how to get updates.
6. Excludes: personally identifying information of victims and operational details that could compromise response.
7. Routes for rapid review to Communications/Marketing (if time permits) to ensure clarity/consistency across channels; however, notifications may be sent immediately without prior approval if delay would increase risk.
8. Issues updates as conditions change and sends an ALL-CLEAR when the immediate threat has passed, noting any ongoing closures or instructions.

Channel formatting. The SMS version is concise (fits typical character limits) with a link or pointer to longer email/web content; email/digital signage carry fuller details and safety guidance.

Initiating the system: The Director of Campus Safety (or designee) activates Omnilert and other channels (website banner, public address/siren, digital signage, broadcast email, social media via Communications) per the internal decision chart/form; this section documents how that chart is used to reach a decision and who pushes “send.”

Larger community: When an emergency may affect audiences beyond the campus community (e.g., nearby residents/visitors, families, media) or when broader awareness will aid safety and response, Hilbert College will disseminate emergency information to the larger community as follows:

- Who coordinates: The Director of Campus Safety (or designee) determines the need for broader dissemination and provides verified facts and protective-action guidance to College Communications/Marketing, which serves as the College’s public information lead.
- Primary public channels:
- Hilbert website – emergency banner/alert on the homepage and updates on the Emergency Information page;

- Official social media – posts/updates on College accounts;
- Media advisories/press statements – distributed by Communications/Marketing to local/regional outlets;
- On-site public address/digital signage – as appropriate for events or areas open to the public.
- Joint messaging with authorities: For incidents involving public roads, off-campus hazards adjacent to campus, or law-enforcement operations, Communications/Marketing will coordinate with the Town of Hamburg Police/Fire public information officers to align timing, content, and any public protective-action guidance.
- Speed & updates: Public dissemination may occur concurrently with or immediately after the campus Emergency Notification and will include updates and an All-Clear through the same channels when the immediate threat has passed.
- Privacy & investigation: Public messages exclude personally identifying information of victims and operational details that could compromise response or investigations.

Nothing in this section delays or limits the College's obligation to issue the campus Emergency Notification without delay when required.

EMERGENCY DRILLS, TESTING, AND EVACUATION PROCEDURES

Emergency drills such as fire drills are scheduled annually by the Campus Safety Department and/or the Crisis Management Team. Drills of various types will be used to test shelter-in-place responses, lockdowns, or evacuations.

Tests are conducted annually to ensure the Omnilert system along with a simulated emergency drill are working and effective. Notifications will distinguish when a drill is being conducted.

Annual testing & documentation: At least one emergency response test is conducted each calendar year. In conjunction with the test, Hilbert publicizes emergency response and evacuation procedures to the campus community. For each test, Campus Safety maintains written documentation that includes a description of the exercise, the date, time, and whether it was announced or unannounced

The College has developed a Crisis Response Plan for its Crisis Management Team and Crisis Response Guidelines for employees and students, which provide guidelines for preparedness and emergency response programs for various situations that may potentially occur on campus. This team meets on a regular basis to review the emergency response policies and procedures. Extensive efforts are in progress to train students, faculty and staff in its implementation.

The Emergency Lockdown procedures are posted in each classroom on campus as well as in the residence hall and other areas.

PROGRAMS TO PREVENT DATING VIOLENCE, DOMESTIC VIOLENCE,

SEXUAL ASSAULT, & STALKING POLICY STATEMENTS

Programs to Prevent Dating Violence, Domestic Violence, Sexual Assault & Stalking. Hilbert College provides educational programs and campaigns to promote awareness and prevention of dating violence, domestic violence, sexual assault, and stalking for students and employees. These include primary prevention and awareness programs for all incoming students and new employees and ongoing prevention and awareness campaigns for current students and employees, as described below.

Prohibition. The College prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking

Definitions used in education and proceedings

- **Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; whether such a relationship exists is determined by the length, type, and frequency of interaction. It includes sexual or physical abuse or the threat of such abuse. (Acts covered under domestic violence are excluded.)
- **Domestic Violence:** A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; a person with whom the victim shares a child; a person who is cohabitating or has cohabitated as a spouse or intimate partner; a person similarly situated to a spouse under family/domestic violence laws; or any other person against an adult or youth who is protected under applicable domestic or family violence laws.
- **Sexual Assault:** Any sexual act directed against another person, without the consent of the victim, including rape, fondling, incest, or statutory rape.
- **Stalking:** A course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others or suffer substantial emotional distress.
- **Consent (Affirmative Consent):** (As already defined in your ASR, p. 10.) A knowing, voluntary, and mutual decision among participants to engage in sexual activity; may be given by words or actions that create clear permission; silence or lack of resistance does not constitute consent; consent cannot be given when a person is incapacitated; consent for one act is not consent for others; prior relationship or prior consent does not equal ongoing consent.

See Consent section for the full definition used by Hilbert.”

Safe and positive bystander intervention

Bystander Intervention (safe & positive options). Primary programs teach specific, safe options to intervene, such as: (1) creating a distraction or getting help from others; (2) speaking up against disrespectful jokes/comments and calling out coercive behavior; (3) checking in with someone who looks uncomfortable and offering to accompany them to a safe place; (4) contacting Campus Safety/911 when there is risk of harm; and (5) using the “3D” approach (Direct, Distract, Delegate) while assessing personal safety.

Risk reduction (what content is covered)

Risk Reduction. Programs provide strategies to help individuals and communities recognize warning signs, set boundaries, plan safer socialization and transportation, look out for one another, and understand how alcohol/drug use can increase vulnerability—while emphasizing that victims are never to blame and that the responsibility for assault lies solely with the perpetrator.

Procedures when reported + rights within disciplinary processes

When a report is made: procedures & rights. Primary programs include an overview of how to report to the College and/or law enforcement (or decline to report); preserving evidence; options for supportive and protective measures (academic, housing, transportation, working); confidential and non-confidential reporting resources; the standard of evidence used; advisor of choice rights; notice and appeal rights; and where to find the full procedures and sanction ranges in this ASR (see “Grievance/Disciplinary Procedures” and “Sanctions” sections).

Primary prevention & awareness (new students/employees): Hilbert provides orientation-based and onboarding programs that (1) state the College prohibits dating violence, domestic violence, sexual assault, and stalking; (2) present institutional definitions of dating violence, domestic violence, sexual assault, stalking, and consent; (3) teach safe and positive bystander options; (4) share risk-reduction strategies; and (5) explain how the College responds when these offenses are reported, including rights within disciplinary processes. Programs are delivered via live sessions and online modules during New Student Orientation and New Employee Orientation.

Ongoing prevention & awareness (continuing students/employees): Throughout the year, Hilbert offers campaigns and trainings that re-emphasize the five elements above (prohibition, definitions, bystander, risk-reduction, procedures/rights).

Other programs on campus include Campus Safety: Safety Escorts, Counseling Dept.: Rape Counseling, Mental Health Seminars. General Crime Prevention seminars. Services available through the Campus Safety Department throughout the year include vehicle jump-start, motor vehicle emergency entry assistance, Residence Hall lock out assist and lost and found. These services are available for all employees and students.

SEXUAL VIOLENCE AND ASSAULT

CAMPUS SEXUAL ASSAULT VICTIM'S BILL OF RIGHTS

All students have the right to:

1. Make a report to local law enforcement and/or state police.
2. Have disclosures of domestic violence, dating violence, stalking, and sexual assault treated seriously.
3. Make a decision about whether or not to disclose a crime or violation and participate in the judicial process and or criminal justice process free from pressure by Hilbert College.
4. Participate in a process that is fair, impartial, and provides adequate notice and a meaningful opportunity to be heard.
5. Be treated with dignity and to receive from the College courteous, fair, and respectful health

care and counseling services, where available.

6. Be free from any suggestion that the reporting individual is at fault when these crimes and violations are committed or should have acted in a different manner to avoid such crimes or violations.
7. Describe the incident to as few College representatives as practicable and not be required to unnecessarily repeat a description of the incident.
8. Be protected from retaliation by Hilbert College, any student, the accused and/or the respondent, and/or their friends, family, and acquaintances within the jurisdiction of Hilbert.
9. Access to at least one level of appeal of a determination.
10. Be accompanied by an advisor of choice who may assist and advise a reporting individual, accused, or respondent throughout the judicial process including during all meetings and hearings related to such process.
11. Exercise civil rights and practice of religion without interference by the investigative, criminal justice, or judicial process of Hilbert College.

CONSENT

Affirmative consent is a knowing, voluntary, and mutual decision among all participants to engage in sexual activity. Consent can be given by words or actions, as long as those words or actions create clear permission regarding willingness to engage in sexual activity. Silence or lack of resistance, in and of itself, does not demonstrate consent. The definition of consent does not vary based upon a participant's sex, sexual orientation, gender identity, or gender expression. A prior relationship, existing relationship, prior sexual contact, or prior consent does not, alone, constitute affirmative consent to any continued or future sexual activity. Consent to engage in one sexual act (such as kissing or fondling) does not indicate consent to other sexual acts (such as intercourse).

Certain conditions prevent a person from being able to consent. Effective consent cannot be given if a person is incapacitated, which occurs when an individual lacks the ability to knowingly choose to participate in sexual activity. Incapacitation can be caused by the lack of consciousness or being asleep, being involuntarily restrained, or if the individual otherwise cannot consent. An individual's mental disability may cause him/her to be unable to give affirmative consent to sexual activity. In New York, the statutory age of consent is 17 years old. Depending on the degree of intoxication, someone who is under the influence of alcohol, drugs or other intoxicants (whether consumption was voluntary or otherwise) may be incapacitated and therefore unable to consent. A person initiating sexual activity is still responsible to obtain affirmative consent even if they are under the influence of drugs or alcohol. Affirmative consent cannot be given under coercion, force, or threat of physical harm or injury.

SEX CRIME REPORTING

All members of the Hilbert College community have the right to make a report to Campus Safety, local law enforcement, and/or state police or choose not to report; to be protected by the college from retaliation for reporting an incident; and to receive assistance and resources from Hilbert College.

Upon becoming aware of a Sex Crime, the Campus Safety Officer will always notify the Director of Campus Safety who is responsible for notifying the Campus Title IX Coordinator.

A Students' Bill of Rights for cases involving sexual assault, domestic violence, dating violence, or

stalking is available on the [Hilbert College website](#).

An additional Statement of Rights for any individual reporting a sexual assault, domestic violence, dating violence, or stalking is also attached at the end of the [Sexual Misconduct Policy](#) found on the Hilbert College Campus Safety website.

SEX CRIME PREVENTION EFFORTS

Hilbert College prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking as defined by the Clery Act. Hilbert College officials, including the Title IX Coordinator, the Vice President for Student Life and Dean of Students, the Director of Counseling, the Director of Residence Life, and the Director of Campus Safety, work together to develop educational programs related to promoting awareness of personal safety and campus security specifically focused on sexual assault, domestic violence, dating violence, and stalking. These programs are offered to the campus community annually.

The campus education programs are intended to address the following:

1. Providing information during student orientation about rape and sexual assault, domestic and dating violence and stalking, including primary prevention.
2. Distributing educational information on definitions of sexual assault and possible penalties for assailants, including guidelines on how to avoid sexual assault.
3. Providing educational programs as part of curricular and co-curricular activities.
4. Providing information for on-campus and off-campus support services.

The Campus Safety and Security Committee, which is comprised of students, faculty, and administrative staff, is charged with the responsibility for reviewing and drafting appropriate policies in the area of personal safety, including rape and sexual assault.

BYSTANDER INTERVENTION

Bystanders play an important role in the prevention of sexual assault, dating and domestic violence and abuse, and stalking. Bystander intervention is a way for the whole community to ensure the safety of all its members. This means we can all make a difference by choosing to speak out, intervene, or do something when we hear disrespectful jokes or comments or witness disrespectful or harmful actions. Intervening is as simple as saying, "That's not funny," or as urgent as dialing 911 if you or someone else is in danger. Bystander intervention training is offered to students on an annual basis.

MEDICAL TREATMENT FOR VICTIMS OF SEXUAL ASSAULT

Individuals who have been the victims of sexual assault are encouraged to seek medical attention immediately. Whether or not you report the assault to the College or the police, you should have a medical examination immediately. The exam is confidential. Medical personnel will test for sexually transmitted diseases, look for physical injuries, and collect physical evidence. If you report the assault, Campus Safety or the police can provide transportation to the hospital and arrange for a

Crisis Services Sexual Assault Advocate to meet you there. If you choose to go to the hospital without notifying Campus Safety or the police, the hospital can still collect physical evidence and contact a Crisis Services Advocate to meet you there, while protecting your anonymity, in case you later decide to prosecute. If you suspect that you may have been given a rape drug, such as Rohypnol and GHB, ask the hospital to take a urine sample, which will be preserved as evidence.

PRESERVING EVIDENCE

It is important to preserve evidence of any gender or sex-based offense, as such evidence may be necessary proof to prosecute the accused and may also be helpful in obtaining a civil protection order. To preserve evidence of sexual assault, please consider the following:

1. Forensic evidence collection (a sexual assault exam) should be sought within 72 hours of an assault and is best collected immediately following the incident. Technological advancements make it more likely that medical professionals can collect evidence even after 72 hours following an assault; however, it is important to remember that the more time passes between the incident and seeking an exam, the less likely it will be to collect physical evidence that may be very important to the prosecution of a criminal case. Locations where a sexual assault exam can be conducted by trained medical staff can be found in the resource section below.
2. Additionally, to preserve other evidence in the case of sexual assault, it is recommended that you do not shower or bathe, wash your hands, use the toilet, douche, eat, drink, smoke, brush your teeth, change clothing, or wash clothing or bedding before a medical exam or reporting to law enforcement. Even if you have already taken any of these actions, you are still encouraged to seek medical care and examination. Also, keep emails, text messages, social media postings, or any other digital information about the incident or other methods of contact from the accused that help document what happened.
3. If you wish to make a report to the police, or if you wish to have evidence collected so you can make this decision later, you may seek services by calling the local police dispatch number which the Town of Hamburg Police at 716-648-5111.
4. It is preferred that a police department facilitates the collection of other forensic evidence. However, if you are not sure if you want to report to the police or if it has been longer than 72 hours after the assault, you may wish to gather all clothing and bedding that may be used for evidence and place them into a clean paper bag or clean sheet. Items should be stored at room temperature until you decide whether or not you want to report to law enforcement. To protect the integrity of the evidence, do not store items in plastic bags or other similar, non-breathable materials.

In cases of dating or domestic violence or abuse, the resource you choose to report the behavior to (a doctor, the police, an advocate, etc.) may recommend ways to preserve evidence such as logging incidents, photographing injuries, seeking medical care, etc. If you do not want to report the abuse, keep records of incidents (pictures, journals, voice mail, text messages, and the like) in a secure location that cannot be accessed by your partner.

CONFIDENTIAL RESOURCES FOR SEXUAL ASSAULT

Hilbert College strongly advocates that a victim of sexual assault reports the incident in a timely

manner. Time is a critical factor for evidence collection and preservation.

A victim is encouraged to seek support for their emotional and physical needs. A person seeking confidential emotional or medical care may contact the Director for Counseling, Health and Wellness at 716-926-8845, or by visiting the office in St. Joe's Residence Hall 1st Floor. These counseling, health, and crisis response services are confidential and free for all Hilbert College students. Immediate contact with a counselor can be arranged through Campus Safety if a situation occurs after hours or on weekends.

In addition, there are off-campus confidential resources available. These confidential off-campus resources, which may or may not charge services fees, include:

- Mercy Ambulatory Care Center – 716-662-0500
- Mercy Hospital – 716-822-3800
- Erie County Medical Center - 716-898-3000
- Crisis Services (24 Hour Hotline) – 716-834-3131
- NYS Domestic Violence Hotline – 1-800-942-6906
- NYS Police Sexual Assault Hotline – 1-844-845-7269

Contacting any of the confidential resources listed above does **NOT** constitute notifying Hilbert College.

REPORTING TO THE COLLEGE'S NON-CONFIDENTIAL RESOURCES

All reports of sexual misconduct should be made to any of the following specially trained non-confidential individuals:

Title IX Coordinator	Michael Carbery	716-926-8803	mcarberry@hilbert.edu
Vice President for Student Life and Athletics	Timothy Seil	716-926-8935	tseil@hilbert.edu
Director of Residence Life and Community Standards	Grace Adams	716-926-8928	gadams@hilbert.edu
Director of Campus Safety	Patrick Fitzgerald	716-926-8925	pfitzgerald@hilbert.edu

These individuals have been trained to receive and respond to allegations of sexual misconduct. The College's main concern is that victims of sexual misconduct receive the help and guidance essential for beginning the process of healing, while giving special consideration to the welfare of the campus community. Campus Safety is available, upon request, to escort students during day or evening hours. There is no time limit for making a report of sexual misconduct.

INTERIM MEASURES AND ACCOMMODATIONS

Following any report of dating violence, domestic violence, sexual assault, or stalking—on or off campus—Hilbert will provide students and employees a written explanation of rights and options, including counseling, health, mental health, victim advocacy, legal assistance, visa/immigration, student financial aid, and other services on campus and in the community; and how to request changes to academic, living, transportation, and working situations and protective measures, whether or not the victim reports to law enforcement. Requested measures are provided if

reasonably available

Interim measures and/or accommodations may be made by the College in an effort to immediately respond to a situation. These interim measures and/or accommodations could include, but are not limited to: summary suspension; changes in class schedules; class assignments; residence hall/room assignments and/or restrictions from living on campus; adjustments to academic deadlines and course schedules; “No Contact” orders; attendant restrictions; all other restrictions outlined in the Student Code of Conduct under “Interim Sanctions”; altering work assignments for employees; any other interim restriction or sanction deemed appropriate by the College.

ADVISORS

In any investigatory meeting or disciplinary hearing, the Reporting Party and Respondent have the right to be accompanied by one advisor of their own choosing. In cases involving sexual assault, domestic violence, dating violence or stalking, the advisor may be an attorney or a parent/legal guardian.

INVESTIGATIONS

Hilbert College is committed to providing a prompt, fair and impartial investigation and resolution to all allegations of Clery Act Crimes, sexual harassment, sexual assault, domestic/dating violence, stalking and any other form of sexual misconduct. The College reserves the right to investigate and potentially discipline any violation of the Clery Act or Sexual Misconduct policy that comes to its attention.

DISCIPLINARY PROCEEDINGS

College disciplinary proceedings shall provide a prompt, fair and impartial resolution and are conducted by college officials

Training of officials. Officials who investigate and/or adjudicate allegations of dating violence, domestic violence, sexual assault, or stalking receive annual training on related issues and on conducting a process that protects the safety of victims and promotes accountability.

Advisor & others present. The complainant and respondent may be accompanied to any meeting or proceeding by an advisor of their choice and may have others present, consistent with process rules.

Notices: Both parties receive simultaneous written notice of (a) the result (including findings, sanctions, and rationale), (b) available appeal procedures, (c) any change to the result, and (d) when the result is final.

Upon request, Hilbert College will disclose the results of a disciplinary proceeding for a violent crime or non-forcible sex offense (incest, statutory rape) to the victim of such crime or offense or next of kin, if the victim is deceased.

This policy applies campus-wide and sets forth behavioral expectations for all. However, the applicable disciplinary procedure that will be applied in a particular case depends on whether the accused is a student, faculty member, staff member, or a non-community member. The following disciplinary procedures will apply:

1. A report by anyone against a student will be processed in accordance with the procedures set forth in the Student Code of Conduct contained in the Student Handbook, subject to the additional provisions set forth below.
2. A report by anyone against a college employee will be processed in accordance with the Employee Disciplinary Procedures below, subject to the additional provisions set forth below.
3. A report by anyone against a non-community member (e.g., a visitor, vendor, etc.) will be investigated, but no formal policy or procedure applies. The College may opt to ban the non-community member from college property or take other appropriate responsive measures.

Disciplinary proceedings shall provide a prompt, fair and impartial resolution and are conducted by officials who receive annual training on the matters covered by this policy, including domestic violence, dating violence, sexual assault and stalking.

Prior to the commencement of the disciplinary process the Vice President for Student Life and Dean of Students will thoroughly review the Investigation Report, including all incident reports. At any disciplinary proceeding held under this policy, both the Reporting Party and the Respondent shall receive notice referencing the specific provision of this policy alleged to have been violated and the possible sanctions. This notice shall also include the date, time, location, and factual allegations concerning the alleged violation. In addition to charges being filed, in cases involving a student Respondent, the Vice President for Student Life and Dean of Students will also enclose an explanation of the Judicial Process, student's rights in the process, and the formal process for appeal promptly and within 24 hours if a suspension is required.

Notwithstanding anything to the contrary in the Student Code of Conduct, the Human Resources Manual, or any other policy or procedure, in all disciplinary proceedings regarding an alleged violation of this policy, the following shall apply:

1. The Reporting Party and Respondent have the right to be accompanied by an advisor of choice and allowance for others present. In cases involving sexual assault, domestic violence, dating violence or stalking, the advisor may be an attorney.
2. The Reporting Party and Respondent will have an equal opportunity to present relevant evidence and information subject to the terms and conditions set forth in this policy. While the College encourages Reporting Parties to put their allegation or report in writing, Hilbert College will proceed with an investigation and resolution of an allegation, regardless of whether it is reduced to writing.
3. The Reporting Party and Respondent have the right to raise any issues of conflict of interest related to individuals serving in official roles under this Policy, including, but not limited to those serving as decision makers. The Title IX Coordinator will determine whether any such conflict of interest exists and, if so, the appropriate official to appoint as a replacement. If the perceived

conflict of interest is with the Title IX Coordinator, the Provost and Executive Vice President will appoint an appropriate official as a replacement.

4. The standard for decisions in any disciplinary proceedings held under this policy is a preponderance of the evidence; meaning that it is more likely than not a violation of this policy occurred.
5. Both the Reporting Party and Respondent will be permitted to submit a written impact statement to the Title IX Coordinator after a finding of responsibility for violation of this policy and prior to the determination of an appropriate sanction(s).
6. Both parties will receive simultaneous written notice of outcomes of all disciplinary proceedings, to the extent permitted by law. Simultaneous written notice includes the result, appeal procedures, and any change to the result, when final. The final outcome letter shall include factual findings supporting the determination, the decision and sanction, if any, as well as the rationale for the decision and sanction.
7. Time Frame for Notification and Appeal: Any charge should be submitted as soon as possible after the event takes place, preferably within 30 days. All charges shall be presented to the Respondent in written form. A time shall be set for a Campus Standards Board Hearing or Administrative Hearing, not more than fifteen calendar days after the student has been notified. Maximum time limits for scheduling Campus Standards Board Hearings may be extended at the discretion of the Student Conduct Administrator. All charges of misconduct shall be presented to the Respondent in written form generally between three and 15 calendar days after the student has been notified. A decision reached by the Student Conduct Administrator or Campus Standards Board may be appealed by the Respondent or Reporting Party to the Dean of Students within three calendar days of the decision.

SANCTIONS (STUDENTS)

The potential sanctions for violations of Clery Act Crimes and the Sexual Misconduct policy include written warning, disciplinary fines, work sanction, mandatory counseling, written assignments, disciplinary probation, loss of housing privileges, suspension, and/or expulsion.

POSSIBLE SANCTIONS LIST

The following sanctions may be applied when students are found to have been in violation of the Student Code of Conduct.

1. Disciplinary Probation – Disciplinary probation is established for a designated period. While the student is on disciplinary probation, additional violations of the Code of Conduct may result in fines, suspension and/or expulsion.
2. Educational Assignments – Experiences assigned to help students learn about the Code of Conduct and how to better align their behavior with the Code. Experiences may include, but are not limited to, reflection papers, attending events/programs, creating programs and/or bulletin boards,

substance use education, etc.

3. Expulsion – The student is permanently separated from the College. Students are trespassed from campus and may not return to Hilbert College without permission from the Dean of Students. Students who are expelled may forfeit tuition, room, board and/or other fees.
4. Fines – Fines are applied when students violate the Code of Conduct repeatedly, commit serious violations, and/or are used to deter additional violations. Students may choose to complete 1 hour of work sanction for every \$25 in fines.
5. Loss of Guest Privileges – Students will be restricted from hosting guests for a designated period.
6. Loss of Housing Privileges – Students who lose their housing privileges will be required to properly check out of campus housing and will be trespassed from the residence halls for a designated period.
7. Restitution – Students who damage College property and/or other property will be required to pay replacement costs and other associated fees.
8. Restorative Practices – Students found responsible for harming the community and/or individuals at Hilbert College may be required to engage in actions to restore the impact of the violation.
9. Suspension – Students who are suspended from the College cannot take classes and are trespassed from the campus. Suspension is for a designated period. Students who are suspended may forfeit tuition, room, board, and/or other fees.
10. Trespassing – Students can be trespassed from specified areas of campus or the entire campus property.
11. Warning – A written warning submitted to the student indicating that they were in violation of the Code of Conduct.
12. Work Sanction – Students are assigned a specific number of hours and/or tasks that are designed to be of service to the Hilbert community or beyond.

PSYCHOLOGICAL EVALUATION

The Dean of Students may require a student to be evaluated by Hilbert College Counseling Services or by a local mental health specialist. A copy of the results of the evaluation will be made available to the Dean of Students. Based on the evaluation, the Dean may require further counseling or treatment with documentation of the student's participation. In that case, the content of consequent counseling or treatment sessions will be held strictly confidential between the student and the mental health specialist.

TEMPORARY SUSPENSION

If the Dean of Students or his/her designee determines that the behavior of an individual is dangerous to the welfare of persons and/or property in the College community and that immediate removal from the campus is necessary, a temporary suspension may be implemented. If temporary suspension is invoked, a student must leave the campus immediately and will not be allowed to return until the date and time of a scheduled hearing. The hearing will be scheduled within five business days after notification of the temporary suspension. Students will be permitted to make up any work missed if a decision other than suspension or expulsion is reached.

VOLUNTARY WITHDRAWAL WITH PENDING CONDUCT CHARGES

When a student is charged with an alleged violation/s of the Code of Conduct, the student may choose to withdraw from Hilbert College before student conduct proceedings have concluded. A student who withdraws while conduct charges are pending must agree to complete the suspended hearing process before they can reapply for admission to the college

SANCTIONS (EMPLOYEES)

The conduct of all personnel should be beyond reproach, and the College's core values should be the foundation for our behavior. It is particularly important that employees conduct themselves so that their actions and words will not reflect negatively on themselves or the College. Employees who fail to maintain proper standards of conduct or violate any of the College's policies will be faced with corrective action. More specific information may be found in the college's Human Resources Manual.

POSSIBLE SANCTIONS LIST

The following sanctions may be applied when employees are found to have been in violation of the Employee Code of Conduct/Employee Handbook:

Employees (after a finding of responsibility)

Following an institutional disciplinary process, Hilbert College may impose one or more of the following disciplinary sanctions on employees. Decisions are made by Human Resources and the appropriate Vice President (and, where applicable, the President), consistent with College policy and applicable law. Sanctions may be combined and need not be progressive.

1. Verbal counseling / coaching (documented).
2. Written warning.
3. Final written warning.
4. Performance Improvement Plan (PIP) with deadlines and performance milestones.
5. Mandatory education/training (e.g., harassment prevention, Title IX/VAWA, ethics, supervisory training).
6. Restriction or revocation of privileges (e.g., College vehicle use, purchasing card, travel, remote access, overtime/shift-trade privileges).
7. Restrictions on campus access/locations or events (e.g., building bans; limits on attending student-facing events).

8. No contact directive (workplace).
9. Change in duties/assignments (including removal from student-contact or safety-sensitive duties).
10. Loss of supervisory responsibilities or change in reporting line.
11. Reassignment/transfer of work location and/or schedule change.
12. Disciplinary probation (time-limited conditions on continued employment).
13. Restitution or reimbursement for loss/damage where permitted by law/policy.
14. Denial or reduction of merit increase/bonus where applicable.
15. Demotion with corresponding salary adjustment, where permitted.
16. Suspension without pay for a defined period.
17. Salary reduction where permitted by policy/contract.
18. Termination of employment.
19. Post-separation campus ban/trespass notice (when appropriate).

- Paid administrative leave pending an investigation/decision is an interim, non-disciplinary measure and may be used to protect the parties and the process.
- Where a collective bargaining agreement or faculty handbook governs, its discipline provisions apply; sanctions from that instrument are incorporated and will be selected from the applicable list.

Protective/Supportive Measures (non-disciplinary, available regardless of sanction)

The College may also implement interim or continuing protective measures—separate from discipline—such as: temporary work-location or schedule changes, temporary access/key/IT adjustments, workplace no-contact directives, escorts/security planning, and referrals to EAP/support resources.

SEX OFFENDERS

In accordance with the Adam Walsh Child Protection Act of 2006, information and photos of all registered sex offenders residing in the Hamburg area can be viewed on the New York State Division of Criminal Justice Services website, url:

(https://www.criminaljustice.ny.gov/SomsSUBDirectory/search_index.jsp) and accessible in the Campus Safety Office. Information is also available at the Hilbert College Campus Safety Office, 716-479-1233.

HAZING POLICY STATEMENT

Hazing Policy Statements (New for 2025)

Prohibition. Hilbert College prohibits hazing by any student, group, athletic team, or student organization. Hazing is an intentional, knowing, or reckless act, committed alone or with others, against a student in connection with initiation, affiliation, or maintenance of membership in a student organization, regardless of the student's willingness to participate, that causes or creates a substantial risk (beyond the reasonable risks of sanctioned participation, e.g., athletic training) of physical or psychological injury. Examples include physical assaults or harmful contact; forced calisthenics, confinement, exposure; coerced consumption of food, liquids, alcohol, or drugs; coerced sexual acts; threats or criminal conduct; and compelled tasks that violate law or policy.

Scope / Clery geography. Hazing incidents are reportable when they occur on campus, in on-campus student housing, on public property within or immediately adjacent to and accessible from campus, and on non-campus buildings or property that the College or a recognized student organization owns or controls and uses for educational purposes and is frequently used by students.

How to report. Community members are encouraged to report suspected hazing to Campus Safety (716-479-1233), the Director of Residence Life & Community Standards (reslife@hilbert.edu), or via the Anonymous Hazing Incident Reporting Form. Depending on the circumstances, reports may also be routed to offices addressing Clery hate crimes, Title IX/VAWA, or other civil-rights matters. Retaliation against reporters or participants in a hazing investigation is strictly prohibited.

Institutional response & processes. Reported hazing is addressed under the Student Code of Conduct. Investigations are conducted by the Dean of Students (or designee); cases may be adjudicated by the Dean (or designee) or the Student Conduct Board, with appeal to the Appeal Board. The College endeavors to resolve hazing cases within 60 business days, when practicable. Where alleged conduct may violate New York State law, matters may be referred to law enforcement for potential criminal investigation, in addition to institutional proceedings.

Sanctions (students & organizations). Students found responsible for hazing are subject to sanctions up to and including suspension or expulsion; organizations may face revocation of recognition/permission to operate on campus and related restrictions. Sanctions are determined based on severity, impact, and prior conduct history.

Prevention & awareness programs. Hilbert provides anti-hazing prevention and awareness programming. Required participants include Campus Security Authorities, officers of recognized student organizations, student government officers, Residence Life staff, and Campus Safety officers. Programs are research-based/evidence-informed and incorporate: (1) primary prevention strategies; (2) overcoming barriers to reporting; (3) addressing the bystander effect and safe intervention; (4) campus-wide recognition of warning signs, reporting options, and steps to prevent/respond; (5) ethical leadership and healthy group cohesion; and (6) integration of hazing education into broader campus programming. (See also the ASR's "Crime Prevention & Security Awareness Programs")

section for non-hazing offerings.)

Transparency & publication. Incidents meeting this policy's hazing definition are included in the Annual Security & Fire Safety Report. In addition, as required by the Stop Campus Hazing Act, Hilbert will publish a Campus Hazing Transparency Report on its website at least twice annually, summarizing findings for any recognized student organization found responsible for hazing.

New York State law. Hazing may constitute a crime under N.Y. Penal Law §§ 120.16 (Hazing in the first degree, Class A misdemeanor) and § 120.17 (Hazing in the second degree, violation). Individuals may face external prosecution in addition to institutional action.

Link To Policy:

<https://www.hilbert.edu/wp-content/uploads/2025/07/hazing-policy.pdf>

CRIME PREVENTION AND SECURITY AWARENESS PROGRAMS (non-VAWA)

Overview. In addition to the Programs to Prevent Dating Violence, Domestic Violence, Sexual Assault, and Stalking (see separate section), Hilbert College provides crime prevention and security awareness programs for students and employees. These programs encourage students and employees to be responsible for their own security and the security of others, explain how to report crimes and safety concerns, and promote practical strategies to reduce risk in daily campus life.

Who provides programs. Campus Safety collaborates with Student Life, Residence Life, Counseling, Athletics, and other departments to plan and deliver programs throughout the year.

Delivery & Frequency.

- New Student Orientation & New Employee Onboarding: briefings on Campus Safety services, how to report, emergency alerts, and everyday safety practices.
- Ongoing campaigns and events (each semester): tabling/awareness fairs, residence-hall programs, skills workshops, tabletop demos, newsletters, and digital communications.

Core topics commonly covered.

- Personal safety & situational awareness (on foot, at night, in parking lots, rideshare/transit).
- Property protection (vehicle/bicycle/computer theft prevention; office/classroom security; engraving/registration when offered).
- Emergency procedures (when to call Campus Safety 716-479-1233, how to use emergency phones/blue-light stations where available, shelter-in-place vs. evacuation basics, Omnilert alerts).
- Bystander tips for everyday safety (not related to VAWA content).
- Scam, fraud, and identity-theft awareness (phishing, social engineering).

- Workplace safety for employees (incident reporting, visitor management, and lone-worker tips).
- Seasonal safety (winter driving, off-campus travel, holiday break prep).

Recent/recurring examples at Hilbert.

- Campus Safety orientation briefings for students and employees (reporting options; what to do in an emergency; safety escorts; location of Campus Safety office, services, and hours).
- Awareness fairs & tabling (start-of-semester and mid-semester).
- Monthly Security Advisory Tips emailed to the community (risk-reduction reminders and reporting information).
- Campus Safety blotter/newsletter summarizing notable non-identifying incidents and safety takeaways.
- Active-shooter preparedness workshops (classroom/office best practices; immediate-action guidance).
- CPR/First Aid classes open to the Hilbert community (annually).
- Residence Life programs, including fire prevention/evacuation education twice per year and at least five educational programs annually open to residents and commuters (e.g., property protection, personal safety, scam awareness, travel safety, and community standards).
- On-request presentations to student organizations, academic departments, and employee groups.

How to request a program. Departments, organizations, or classes may request customized sessions by contacting the Campus Safety Office (lower level, Campus Center) at 716-479-1233. Campus Safety coordinates with the appropriate partners (e.g., Residence Life, Counseling, Student Life) to tailor the content.

Communications & services that support awareness.

- Emergency notifications & timely warnings (see separate sections) and follow-up safety guidance.
- Safety escorts upon request during operating hours.
- Website, social media, digital signage, and email for routine safety tips and program announcements.

Documentation & assessment. Campus Safety maintains records of programs and campaigns (title/description, sponsoring unit, date/time, audience, and materials provided), collects attendance where practical, and uses participant or partner feedback to improve future offerings

MISSING STUDENT NOTIFICATION POLICY

The term missing student shall refer to any Hilbert College student living on campus who is reported missing from his or her campus residence. A student is presumed to be missing if they:

- Are overdue in reaching home or campus or another specific location 24 hours past their expected arrival,
- If there are concerns for the safety of the student due to prior mental or physical health issues, or pertinent extenuating circumstances,
- A check of their residence supports this determination, or

- If additional factors lead Hilbert officials or other community members to believe they are missing.

Any Hilbert community member with information that a resident student may be missing must immediately report it to the Office of Campus Safety at 716-479-1233.

Campus Safety personnel, with Residence Life Professional Staff, will conduct a thorough and timely investigation to determine the person's whereabouts.

Notifications & confidential contact: Each resident student may designate a confidential missing-person contact (separate from general emergency contacts). If Campus Safety or Residence Life determine a resident student is missing for 24 hours, the College will: (1) notify the student's confidential contact(s) within 24 hours; (2) if under 18 and unemancipated, notify the parent/guardian within 24 hours; and (3) notify the Town of Hamburg Police Department within 24 hours, regardless of whether the student has identified a contact. Students can update confidential contacts via Residence Life.

Reports concerning missing commuters and off-campus students should be referred directly to the Town of Hamburg Police Department. The Office of Campus Safety will assist external authorities with these investigations as needed.

DRUGS, ALCOHOL, AND SUBSTANCE ABUSE POLICY STATEMENTS

Hilbert College prohibits the unlawful possession, use, or distribution of alcohol and controlled substances by students and employees on college property or as part of college activities.

Drug & Alcohol Abuse Prevention Program (DFSCA/DAAPP) — Summary

Hilbert College complies with the Drug-Free Schools and Campuses Act (DFSCA), 34 C.F.R. Part 86. The College maintains a Drug and Alcohol Abuse Prevention Program (DAAPP) that is distributed annually to all students and all employees and is available upon request from Student Life, Campus Safety, and Human Resources. Printed copies are available at no cost.

What the DAAPP contains:

- Standards of conduct prohibiting unlawful possession, use, and distribution of alcohol and controlled substances by students and employees on college property or as part of college activities.
- Applicable legal sanctions (federal, New York State, and local).
- Health risks associated with alcohol and other drug use.
- Available services and resources, including campus and community counseling, treatment, rehabilitation, and referral options (students: Counseling, Health & Wellness; employees: Human Resources/EAP).

- Institutional disciplinary sanctions for students (see Sanctions — Students) and employees (see Sanctions — Employees), up to and including suspension/expulsion or termination, and referral to law enforcement when appropriate.
- Details on annual distribution and the biennial review process.

Access & Distribution:

The DAAPP is provided annually to all students and employees via college communications, with links to the full DAAPP. Copies are available upon request from Student Life, Campus Safety, and Human Resources.

Biennial review:

Hilbert conducts a biennial review of its DAAPP (at least once every two years) to: (1) determine program effectiveness and implement needed changes; (2) ensure that disciplinary sanctions are consistently enforced; and (3) document the number and type of alcohol and other drug violations and fatalities, sanctions imposed, and programmatic improvements. A copy of the most recent biennial review is available upon request from Student Life or Human Resources.

WEAPONS ON CAMPUS

Possession of any weapon is prohibited on college property and at college sponsored events. This policy applies to employees, students, and individuals visiting or conducting business on college property. For purposes of this policy, College property includes any property owned or leased by the College, including College owned vehicles. This policy also applies to off-campus College sponsored events.

Weapons are defined as:

- Any device that shoots a bullet, pellet, flare or any other projectile, whether loaded or unloaded, including those powered by CO2. This includes but is not limited to rifles, shotguns, handguns or other firearms, BB/pellet guns, flare guns, stun guns, air soft guns, dart guns, paintball guns and any ammunition for any such device. Any replica is also prohibited.
- Any explosive device including fireworks, firecrackers and black powder.
- Any device that is designed or traditionally used to inflict harm including but not limited to nun chucks, any knife with a blade longer than three inches, hunting knife, fixed blade knife, throwing knives, throwing stars, dagger, razor or other cutting instrument the blade of which is exposed.

Weapons are not permitted to be stored on campus or in vehicles. Any weapon on campus that is in violation of this policy will be confiscated.

Violation of this policy by employees constitutes misconduct and may subject the offender to discipline including immediate termination.

Violation of this policy by students will be adjudicated in accordance with the Student Code of Conduct. Depending on the circumstances, violation of this policy may subject the offender to sanctions up to and including expulsion from the College.

Violation of this policy by individuals visiting or conducting business on college property will result in

the individual being required to leave the College property or event and may also result in the individual receiving a written directive to remain off of college property.

The College may refer any violation of this policy to appropriate law enforcement authorities.

Exceptions to this policy include:

- Any Hilbert College Campus Safety Officer, Director of Campus Safety, and Assoc. Director of Campus Safety.
- Any federal, state, or local law enforcement officer in the performance of his or her official duties.
- A weapon, real or replica, used in connection with drill, public ceremony or a theatrical performance. Prior written approval must be obtained from the Director of Hilbert College Campus Safety.
- Prior written approval from the Director of Campus Safety and the Provost and Executive Vice President must be obtained when a weapon will be used in a college sanctioned academic course or activity.

COLLECTING AND REPORTING CRIME STATISTICS

To prepare for the annual disclosure of crime statistics to the Hilbert community, the Director of Campus Safety obtains information from the following sources CSA's, proxy reports submitted by person who have confidential knowledge, and local law enforcement agencies.

The Director of Campus Safety annually requests crime statistics from local law enforcement for non-campus locations used by officially recognized student organizations (including any with non-campus housing). Hilbert College does not have officially recognized student organizations with non-campus locations or housing at this time.

The statistics in the ASR reflect all reported incidents occurring on both campus and non-campus properties, in campus residences, and on public property adjoining the campus for the three preceding calendar years. Terms defined by the FBI's National Incident-Based Reporting System and in accordance with guidelines from the FBI Uniform Crime Reporting (UCR) Handbook or as provided, otherwise, by the Clery Act. To access Hilbert's crime statistics on the U.S. Department of Education website, visit <http://ope.ed.gov/security>. To obtain a copy of the crime statistics, contact the Director of Campus Safety at 716-479-1233. The Director of Campus Safety and the Vice President for Student Life and Dean of Students distribute this ASR to all enrolled students and current employees, and, when requested, to any interested parties, including individuals making inquiries about admission or employment. Additionally, the Director of Campus Safety provides, upon request, all campus crime statistics as reported to the United States Department of Education.

DAILY CRIME LOG

The Campus Safety Department maintains a daily log of crimes and incidents that occur on campus, which is available to the public. This information is recorded by the date, time, general location, and disposition of the complaint. This daily log is available at the Campus Safety Department during office hours. Entries are generally made within two business days after the event occurs. Incidents or situations deemed to pose a threat to the campus community are logged as soon as possible. While

all events are logged, the Campus Safety Department may determine that an incident is classified as “confidential” as to not jeopardize a criminal investigation or the identity of a victim. Hilbert College does not withhold, or subsequently remove, a reported crime from its crime statistics based on a decision by a court, coroner, jury, prosecutor, or other similar non-campus official.

JURISDICTION

Campus Safety Officers are comprised of both sworn and retired police officers. Their jurisdiction is limited to the Hilbert Clery Geographic boundary, where they observe and report Student Handbook violations or criminal offenses to college authorities or local law enforcement, intervening when necessary.

Criminal vs. Institutional Investigations. The Town of Hamburg Police Department (THPD) conducts criminal investigations of offenses occurring on college property. While Campus Safety Officers may have general arrest powers, this is generally deferred to the Town of Hamburg Police Department. As a matter of practice Campus Safety Officers are responsible for securing the scene, preserving evidence, and referring potential crimes to THPD pursuant to the MOU, while coordinating the College’s administrative processes (e.g., Student Code of Conduct and Title IX/VAWA proceedings). Depending on the offense and the reporting party’s election, Campus Safety and THPD coordinate to ensure safety, support services, and parallel institutional proceedings as appropriate.

CRIME STATISTICS

In accordance with the Clery Act, a copy of the Crime Statistics Report is available to all members of the campus community. The procedures for preparing the annual disclosure of crime statistics include reporting statistics to the Hilbert College community obtained from the following sources: Hilbert College Campus Safety Department, Residence Life and Community Standards, and local police municipalities. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year in which the crime was reported. All statistics are gathered, compiled, and reported to the Hilbert College community via this report. Hilbert College submits the annual crime statistics published in this report to the Department of Education (ED). The statistical information gathered by the Department of Education is available to the public on the ED website.

CRIMINAL OFFENSES – CRIME STATISTICS REPORTING TABLE

CRIME CLASSIFICATIONS		ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY	TOTAL
		On-Campus Student Housing	On- Campus Total			
CLERY CRIMES						
Murder/Non-Negligent Manslaughter	2025	0	0	0	0	0
	2024	0	0	0	0	0
	2023	0	0	0	0	0
Negligent Manslaughter	2025	0	0	0	0	0
	2024	0	0	0	0	0
	2023	0	0	0	0	0
Sex Offenses-Rape	2025	0	0	0	0	0
	2024	0	0	0	0	0
	2023	0	0	0	0	0
Sex Offenses-Fondling	2025	0	1	0	0	1
	2024	0	0	0	0	0
	2023	0	0	0	0	0
Sex Offenses-Incest	2025	0	0	0	0	0
	2024	0	0	0	0	0
	2023	0	0	0	0	0
Sex Offenses-Statutory Rape	2025	0	0	0	0	0
	2024	0	0	0	0	0
	2023	0	0	0	0	0
Robbery	2025	0	0	0	0	0
	2024	0	0	0	0	0
	2023	0	0	0	0	0
Aggravated Assault	2025	1	1	0	0	1
	2024	0	0	0	0	0
	2023	0	0	0	0	0
Burglary	2025	0	0	0	0	0
	2024	0	0	0	0	0
	2023	0	0	0	0	0
Motor Vehicle Theft	2025	0	1	0	0	1
	2024	0	0	0	0	0
	2023	0	0	0	0	0
Arson	2025	0	0	0	0	0
	2024	0	0	0	0	0
	2023	0	0	0	0	0
ALCOHOL, DRUGS, WEAPONS ARREST						
Liquor Law Violation Arrest	2025	0	0	0	0	0
	2024	0	0	0	0	0
	2023	0	0	0	0	0
Drug Law Violation Arrest	2025	0	0	0	0	0
	2024	0	0	0	0	0
	2023	0	0	0	0	0
Weapons Law Violation Arrest	2025	0	0	0	0	0
	2024	0	0	0	0	0

	2023	0	0	0	0	0
ALCOHOL, DRUGS, WEAPONS REFERRAL						
Liquor Law Violation- Referred for Disciplinary Action	2025	27	27	0	0	27
	2024	8	8	0	0	8
	2023	32	32	0	0	32
Drug Law Violation- Referred for Disciplinary Action	2025	4	4	0	0	4
	2024	5	5	0	0	5
	2023	2	2	0	0	2
Weapons Law Violation- Referred for Disciplinary Action	2025	0	0	0	0	0
	2024	0	0	0	0	0
	2023	0	0	0	0	0
RELATIONSHIP VIOLENCE						
Dating Violence	2025	1	1	0	0	1
	2024	0	0	0	0	0
	2023	0	0	0	0	0
Domestic Violence	2025	0	0	0	0	0
	2024	0	0	0	0	0
	2023	0	0	0	0	0
CRIME CLASSIFICATIONS		ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY	TOTAL
		On-Campus Student Housing	On-Campus Total			
CLERY CRIMES						
Stalking	2025	0	0	0	0	0
	2024	0	0	0	0	0
	2023	0	0	0	0	0
HATE CRIMES/CLERY ACT CRIMES: Murder/Non-Negligent Manslaughter, Rape, Fondling, Incest, Statutory Rape, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, Arson						
ADDITIONAL HATE CRIMES: Larceny-Theft, Simple Assault, Intimidation, Destruction/Damage/Vandalism of Property						
HATE CRIME BIAS CATEGORIES: Race, Gender, Gender Identity, Religion, Sexual Orientation, Ethnicity, National Origin, Disability						
* Starting in 2018 per US Dept. of Education/Jeanne Clery Act (Jeanne Clery Campus Safety Act 2024), the reporting of Clery Hate Crime & Hate Crime Bias Categories can be reported in Narrative form. See below entries:						
	2025	None reported for 2025				
	2024	None reported for 2024				
	2023	1x intimidation (Race) on-campus				
UNFOUNDED CRIMES: The Clery Center defines an unfounded crime as a reported crime that is investigated by law enforcement and found to be false or baseless. This means that the crime either did not occur or was never attempted. Only sworn or commissioned law enforcement personnel can unfound a crime						
	2025	n/a	n/a	n/a	n/a	0
	2024	n/a	n/a	n/a	n/a	0
	2023	n/a	n/a	n/a	n/a	0

ANNUAL FIRE SAFETY REPORT

The Higher Education Opportunity Act requires all institutions of higher education that provide residential student housing to record and track all reports of fire, accident and arson, in residence halls each year. Hilbert College's Annual Fire Safety Report summarizes the college's fire-prevention policies and procedures and emergency evacuation and communication procedures. To obtain a printed copy of Hilbert College's Annual Fire Safety Report, please contact Campus Safety at 716-479-1233.

FIRE DRILLS — NEW YORK REQUIREMENTS & HILBERT PRACTICE

New York requirement (Education Law §807(3)). In accordance with NY Education Law §807(3) and the Fire Code of New York State, Hilbert College conducts required fire/evacuation drills as follows:

- **Academic/administrative buildings:** At least three (3) drills each calendar year, with at least one drill between September 1 and December 1; where summer sessions are conducted, at least one drill is held during the first week of the summer session; and at least one drill uses fire escapes where provided.
- **Residence halls (R-2):** At least four (4) drills each calendar year, including at least one after sunset and before sunrise and the first drill within 10 days of the beginning of classes. Drills are held at varied times as required by the Fire Code.

The College coordinates schedules with the local Code Enforcement Official/OFPC and documents for each drill the building, date, time (day/night), announced/unannounced status, method of egress, and corrective actions.

Hilbert practice. Campus Safety and Residence Life coordinate the drill schedule across academic/administrative buildings and residence halls, vary drill times, and may conduct drills jointly with local fire officials when practicable. For each drill, the College documents the building, date, time (day/night), whether announced, method of egress (including fire-escape use, if applicable), and observed issues/corrective actions; records are retained by Campus Safety and included in the Fire Safety compliance files. (This paragraph describes practice; §807(3) is the controlling requirement.

FIRE INSPECTIONS

A New York State Fire Inspector performs an annual inspection of all rooms on campus, including the residence halls, and gives a report on any fire code deficiencies to the College's Fire Marshall. Once abated, the College receives a Certificate of Inspection which is kept on file in the Campus Safety Office.

FIRE PROTECTION EQUIPMENT AND SYSTEMS

All Hilbert campus buildings are equipped with automatic fire detection and alarm systems that are constantly monitored by a 24/7 monitoring service in conjunction with the Campus Safety Department in the Campus Center Lower Level. Sprinkler systems are also located in all campus buildings. The alarm systems are comprehensive with immediate notification to a monitoring service, Fire Department, and Campus Safety.

Building	Full Sprinkler	Partial Sprinkler	Fire Alarm
Trinity	Yes		Yes
St. Joseph	Yes		Yes
St. Agnes	Yes		Yes
St. Catherine	Yes		Yes
St. Leo	Yes		Yes
St. Rufino	Yes		Yes

INSPECTION FREQUENCY

As of the time of this report, Hilbert utilizes various vendors such as Fire Safety Systems Inc. and ABJ Fire Protection to inspect fire both electrical and wet systems equipment at specific intervals, and provides the following services:

INSPECTION FREQUENCY REFERENCE CHART		
Fire Protection System	Frequency	Code Ref.
Fire Alarm System	Semi-Annual	NFPA 72
Detector Sensitivity	Call for details	NFPA 72
CO2 System	Semi-Annual	NFPA 12
Halon System	Semi-Annual	NFPA 12A
Clean Agent Systems	Semi-Annual	NFPA 2001
Room Integrity Test	As Recommended	NFPA 2001
Water-Based - Excerps NFPA	Frequency	
Waterflow Alarm Device	Quarterly	
Valve Supervision	Semi-Annual	
Anti-Freeze Solution	Annual	
Hydrants - Flow	Annual	
Fire Pump Performance Test	Annual	
Dry/Deluge Preaction Trip	Annual	
Obstruction Investigation	5 Years	
Sprinklers - Dry Pendant	Every 10 years	
Sprinklers - Fast Response	20 yrs then every 10 years	
Sprinklers - Standard Response	50 yrs then every 10 years	

Tampering with or purposely impeding or covering fire alarms and fire prevention, fire detection, and firefighting equipment is a violation of both the New York State Fire and Penal Code and is considered a conduct violation.

Fire alarms and firefighting equipment including (but not limited to) fire extinguishers, fire doors, heat and smoke detectors are for the protection of the community. Any tampering with or misuse of fire equipment is punishable by Hilbert College Code of Conduct and/or court action. Residents and/or their guests who tamper with or misuse firefighting or fire detection equipment in the residence halls will face disciplinary action.

PROCEDURES FOR STUDENTS AND EMPLOYEES IN THE EVENT OF A FIRE

An activated fire alarm signals potential danger, and all Hilbert College students and personnel must evacuate buildings immediately upon hearing an alarm. In the event one discovers a fire, pull the nearest fire alarm and follow standard evacuation procedures:

1. Evacuate all areas. Leave the building immediately using the nearest emergency exit.
 - Close doors and windows behind you.
 - Follow directional signs to fire exits.
 - Use stairs. Do not use elevators.
 - College employees: Identify any people with disabilities who need assistance and arrange for necessary aid in evacuation.
2. Call Campus Safety at 716-479-1233 when it is safe to do so.
3. Assemble in a designated area; if unsure where that area is, move away from the building

- by walking away and down the sidewalk to safety.
4. Wait to re-enter the building until officials say that it is safe to do so.

RESIDENCE HALL EVACUATION ASSEMBLY POINTS

Each Hilbert College building has a prescribed evacuation plan with designated assembly points. For the residential facilities, the assembly areas for evacuation are as follows:

Trinity Hall	St. Joseph Hall
Indoor: St. Joseph Hall	Indoor: Hafner Recreation Center
Front of Building Outdoor: Adjacent to St. Joseph's Hall	Outdoor: Center of Campus/outdoor
Rear of Building: Front Soccer Field	
Rufino House	St. Agnes House
Indoor: Trinity Hall	Indoor: Trinity Hall
Outdoor: Center of Campus/outdoor	Outdoor: Center of Campus/outdoor
St. Katherine House	Leo House
Indoor: Trinity Hall	Indoor: Trinity Hall
Outdoor: Center of Campus/outdoor	Outdoor: Center of Campus/outdoor

Hilbert takes precautions to protect the health and safety of its student residents. Hilbert's student housing consists of 2 residence halls and 4 resident apartments: Trinity Hall, St. Joseph's Hall, Rufino House, St. Agnes House, St. Katherine House, and Leo House; no off-campus housing units are owned or controlled by the college.

Each room and apartment is fire resistant and equipped with an automatic door closer. Each building is equipped with full sprinkler systems, fire alarms, smoke, heat and carbon monoxide detection, and fire extinguishers.

Fire alarm monitoring is provided by Campus Safety, and fire drills are performed in the residence halls four (4) times per calendar year.

For everyone's safety, tampering with or covering fire-detection equipment is strictly prohibited. Residence halls' rooms are inspected for health and safety each semester. To maintain a safe environment for all campus residents, the following items are not permitted in the residence halls:

- Candles, incense, and fragrance burners
- Non-surge protected extension cords
- Outlet splitters and outlet adapters (such as an octo-head)
- Halogen lamps
- Lanterns, oil lamps, and flammable liquids
- Space heaters
- Live holiday decorations (trees, garlands, wreaths) and string lights
- Any cooking item with an exposed heating coil (toasters, toaster ovens, hot plates, etc.)
- Any electrical item that is not UL-rated

Fire safety policies and procedures are published in the [Hilbert College Student Handbook](#) and resident assistants (RAs) review those policies with the students living on the floor to which they are

assigned.

POLICY STATEMENT ON SMOKING

In accordance with New York State's Smoke-Free Workplace law and recommendations from the federal level, Hilbert is committed to having a smoke-free and tobacco free campus. In creating a healthy environment for all members of our community, smoking and tobacco use is prohibited at all times on campus, which includes inside all buildings, outside all buildings, residence halls, and grounds. This includes the use of any type of lighted pipe, cigar, cigarette (including electronic cigarettes), or any other smoking or vaping equipment, whether filled with tobacco or any other type of material.

Safety personnel and other college employees will enforce the state laws and fines will be enacted for violators. Violations will be subject to disciplinary action and/or possible additional fines.

FIRE SAFETY TIPS

In The Event of a Fire or Fire Alarm:

- Do not panic.
- Do not assume an alarm is false, or only a drill.
- Shut all doors and windows in the vicinity of the fire.
- If you encounter smoke, stay low to the floor or ground, and if possible, cover your face with a wet cloth.
- When exiting a room or entering a stairwell, first feel the door and door handle. If they are hot, do not open the door.
- If forced to stay in a room, seal up any cracks around the door, call 911 or Campus Safety at 716-479-1233 and let them know of your location. Hang a sheet, towel, or article of clothing from a window to announce you are in the room.
- If you can exit a room, leave the building by the nearest safe stairwell. Do not use the elevators.
- Move away from the building to a safe area to allow for Fire and Rescue personnel to do their job.
- If you are unable to exit the building, go to the nearest exit stairwell or safe area and call 911 and Campus Safety 716-479-1233 to report your location.
- Always know two or more ways out of your residence hall, classroom, or office building.

Ways to help prevent fires:

- Cook with care. Never leave cooking unattended.
- Use caution with electricity.
- Never overload outlets with too many electronic devices. Use surge protectors for your electronic devices. Never wrap or bundle power cords together; doing so prevents the heat from dissipating.

- If using a space heater, plug it directly into an outlet; never use an extension cord or power strip.
- Do not sleep with devices that are charging, such as phones or tablets, under your pillow.
- Never use open flames such as matches or candles in the residence halls.
- Never allow anyone to smoke in the residence halls.

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FIRE REPORTING STATISTICS

Reporting Year: 2025

RESIDENCE/ HOUSING FACILITY	RESIDENCE ADDRESS	TOTAL FIRES	FIRE NUMBER	DATE/TIME	CAUSE OF FIRE	NUMBER OF INJURIES	NUMBER OF DEATHS	VALUE PROPERTY DAMAGE
Leo House	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00
Rufino House	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00
St. Agnes House	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00
St. Joseph Hall	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00
St. Katherine House	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00
Trinity Hall	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00

Reporting Year: 2024

RESIDENCE/ HOUSING FACILITY	RESIDENCE ADDRESS	TOTAL FIRES	FIRE NUMBER	DATE/TIME	CAUSE OF FIRE	NUMBER OF INJURIES	NUMBER OF DEATHS	VALUE PROPERTY DAMAGE
Leo House	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00
Rufino House	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00
St. Agnes House	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00
St. Joseph Hall	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00
St. Katherine House	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00
Trinity Hall	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00

Reporting Year: 2023

RESIDENCE/ HOUSING FACILITY	RESIDENCE ADDRESS	TOTAL FIRES	FIRE NUMBER	DATE/TIME	CAUSE OF FIRE	NUMBER OF INJURIES	NUMBER OF DEATHS	VALUE PROPERTY DAMAGE
Leo House	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00
Rufino House	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00
St. Agnes House	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00
St. Joseph Hall	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00
St. Katherine House	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00
Trinity Hall	5200 South Park Avenue, Hamburg, NY 14075	0	0	n/a	n/a	0	0	\$0.00