



FERPA CONSENT TO RELEASE STUDENT INFORMATION

No transcripts can be released without formal, written consent provided by the student. Completion of this form will authorize Hilbert College to ONLY request official transcripts from the institutions listed below on behalf of the student. Release of this information will be used solely for the purpose of admission consideration to Hilbert College. In order for this request can be processed, a completed application for admission must be on file. Please include the campus location below if there is more than one (i.e. North Campus, Main Street Campus, etc).

Student Last Name	Student First Name	MI	Former/Maiden Name
Date of Birth	Email	Phone	

I _____ authorize the following institution(s) to release official transcripts to Hilbert College.
If you need to add more institutions, please use a second form.

College/University Name	City/State/Zip	Dates Attended	Degree Awarded (if any)
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I understand the information must be released in the form of official copies of written records, as preferred by the requester. I have a right to inspect any written records released pursuant to this Consent. I understand I may revoke this Consent upon providing written notice to the Office of Admissions at Hilbert College. I further understand that until this revocation is made, this consent shall remain in effect and my educational records will continue to be provided to the Office of Admissions at Hilbert College for the specific purpose described above.

E-Signature*	Date
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**By typing your signature above, you authorize Hilbert College to accept this e-signature as a representation of your written signature and formally consent to the request made above. If you decline to use the e-signature option, this form must be printed and physically signed for this release to be authorized.*

Please return this completed form to the Hilbert College Center for Graduate and Online Studies:

Email: graduatestudies@hilbert.edu
Mail: Center for Graduate and Online Studies
Hilbert College
5200 South Park Avenue
Hamburg, NY 14075
Call/Text: (716) 301-2830