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## Roommate Agreement 2017 – 2018

We, as roommates enter into this agreement in good faith. We fully intend to abide by what we have written and to Hilbert College's policies. We also agree to be flexible and understand that we may need to revise this agreement as it becomes necessary. If we cannot settle the matter we know that our RA is there to help us work through the issue.

### **Instructions: Please circle your answer or answer the following questions**

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#### Roommate Information

Occupants Names (printed):

1. \_\_\_\_\_

Building: \_\_\_\_\_

2. \_\_\_\_\_

Room Number: \_\_\_\_\_

RA Name: \_\_\_\_\_

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#### Room Environment and Safety

When one of us is sleeping it is ok/not okay to:

- |    |          |                                  |
|----|----------|----------------------------------|
| Ok | Not okay | Watch television                 |
| Ok | Not okay | Listen to music                  |
| Ok | Not okay | Use the computer                 |
| Ok | Not okay | Use the computer with headphones |
| Ok | Not okay | Have the room lights on          |
| Ok | Not okay | Have a desk lamp on              |
| Ok | Not okay | Talk on the phone                |

Temperature wise, we want the room:

- Cold with the window open
- Moderate
- Hot with the window closed

We prefer the windows to be:

- Open
- Closed
- Depends on the weather
- Depends on the time of day
- No preference

During the week we will:

- Go to sleep early (before 11pm)
- Go to sleep a little later (between 11pm–1:30am)
- Be up all night

We understand we are responsible for the safety of our belongings in our room:

- We plan to lock our room
- When the room is empty, even if we are only in the bathroom
- When we are all out of sight of our doorway
- Other \_\_\_\_\_

On weekends we will:

- Go to sleep early
- Go to sleep a little later
- Be up all night

## Room Cleanliness

We will take our trash out:

Every day

Once per week

Other \_\_\_\_\_

Vacuuming should happen:

Once per week

Once per month

At the end of each semester

When we know we will have visitors

We think that the floor:

Is for walking on and not storage of personal items

Does not need to be completely clear, should be cleared on a regular basis

Does not need to be picked up

If our room becomes overly messy, smelly or unsatisfactorily clean to any roommate we will:

Talk about what time we can clean the room together

Have a face-to-face conversation about the issue

Use appropriate notes, email, voicemail, texting regarding the issue

Consult our RA

## Sharing Items in the Room

Roommate Name		
TV/Video Games		
Furniture		
Fridge, Iron, ect...		
Clothing		
Food/Drinks		
Computer		
Personal Care items		
Other Items		
Other Items		
Other Items		

## Use of Our Room

Prioritize how you would use your room

(1 = most important, 4 = least important)

Name:	Name:
Sleeping	Sleeping
Studying	Studying
Socializing	Socializing
Gaming	Gaming

I expect to go to bed by	I expect to go to bed by
I expect I will get up around	I expect I will get up around
I may nap from	I may nap from

## Studying

Where do we do most of our studying:

In our room

In the library

Other \_\_\_\_\_

Our preferences for studying include:

Completely quiet

Low music/headphones

Television

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## Guests

We are comfortable with guests in the room:

During the day

Whenever both of us are awake

Anytime of day or night

Other \_\_\_\_\_

We would like our room to be:

Full of people, very social

Moderately social

Quiet and reserved

Our weekend policy on visitors is:

The same as above

During the day

Whenever both of us are awake

Anytime of day or night

Other \_\_\_\_\_

At what time is it NOT okay to have visitors in the room?

When we are trying to sleep at night

During midterms and exams

If an odd situation comes up we will discuss the circumstances

We are comfortable with guests who are romantic partners in the room:

No

Yes

Maybe, explain

We are comfortable with romantic partners spending the night in the room:

No

Yes

Yes, with a prior discussion and planning

Yes, when I am not there

If someone wants to study in the room and the other(s) wants to use the room to socialize, how will we determine who has preference?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Guests to our room may:

Sit on my bed

May sit at my desk

May use

If we are not comfortable with having a guest or a romantic partner in the room we will communicate this in what way:

Face to face conversation, away from guest

In a prior conversation

By email or written message

Other \_\_\_\_\_

If we would like time alone with a guest or a romantic partner we will communicate this by:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How will we communicate with each other when we want to have time alone in the room?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are there particular times to set aside for each person to be alone in the room?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Communication

If one of us is upset, we prefer to:  
Confront the issue immediately  
Give time to cool down before  
confronting the issue  
Consult the RA for help confronting the issue

If an issue arises, how will we address it with  
each other:  
Face-to-face conversation  
Using notes, email, voicemail, texting  
Consult the RA

If an individual living in the room begins to  
smell or is not keeping themselves clean we  
will communicate our thoughts on this by:  
Having a face-to-face conversation  
about the issue  
Use appropriate notes, email, voicemail, texting  
Using the RA for help with the discussion

If one of us feels that the roommate agreement  
is being violated:  
Settle the issue between ourselves  
Try to settle the issue on our own and involve  
the RA only if necessary  
Ask the RA to help settle the issue  
from the beginning

## Signature

### Occupant 1

Print Name \_\_\_\_\_

Sign \_\_\_\_\_

### Occupant 2

Print Name \_\_\_\_\_

Sign \_\_\_\_\_