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## Roommate Agreement 2017 – 2018

We, as roommates enter into this agreement in good faith. We fully intend to abide by what we have written and to Hilbert College's policies. We also agree to be flexible and understand that we may need to revise this agreement as it becomes necessary. If we cannot settle the matter we know that our RA is there to help us work through the issue.

### **Instructions: Please circle your answer or answer the following questions**

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#### Roommate Information

Occupants Names (printed):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

Building: \_\_\_\_\_

Room Number: \_\_\_\_\_

RA Name: \_\_\_\_\_

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#### Room Environment and Safety

When one of us is sleeping it is ok/not okay to:

- |    |          |                                  |
|----|----------|----------------------------------|
| Ok | Not okay | Watch television                 |
| Ok | Not okay | Listen to music                  |
| Ok | Not okay | Use the computer                 |
| Ok | Not okay | Use the computer with headphones |
| Ok | Not okay | Have the room lights on          |
| Ok | Not okay | Have a desk lamp on              |
| Ok | Not okay | Talk on the phone                |

Temperature wise, we want the room:

- Cold with the window open
- Moderate
- Hot with the window closed

We prefer the windows to be:

- Open
- Closed
- Depends on the weather
- Depends on the time of day
- No preference

During the week we will:

- Go to sleep early (before 11pm)
- Go to sleep a little later (between 11pm–1:30am)
- Be up all night

On weekends we will:

- Go to sleep early
- Go to sleep a little later
- Be up all night

We understand we are responsible for the safety of our belongings in our room:

- We plan to lock our room
- When the room is empty, even if we are only in the bathroom
- When we are all out of sight of our doorway
- Other \_\_\_\_\_

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## Room Cleanliness

We will take our trash out:

Every day

Once per week

Other \_\_\_\_\_

Vacuuming should happen:

Once per week

Once per month

At the end of each semester

When we know we will have visitors

How often do we want to clean the bathrooms?

Once per week

Once per month

At the end of each semester

When we know we will have visitors

We think that the floor:

Is for walking on and not storage of personal items

Does not need to be completely clear, should be cleared on a regular basis

Does not need to be picked up

If our room becomes overly messy, smelly or unsatisfactorily clean to any roommate we will:

Talk about what time we can clean the room together

Have a face-to-face conversation about the issue

Use appropriate notes, email, voicemail, texting regarding the issue

Consult our RA

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## Sharing Items in the Common Area

Roommate Name						
TV/Video Games						
Furniture						
Fridge, Iron, ect...						
Clothing						
Food/Drinks						
Computer						
Personal Care items						
Other Items						
Other Items						
Other Items						

## Use of our Common Area

Prioritize how you would use your common area  
(1 = most important, 4 = least important)

Name:	Name:	Name:	Name:	Name:	Name:	Name:
Sleeping						
Studying						
Socializing						
Gaming						

I expect to go to bed by						
I expect I will get up around						
I may nap from						

### Studying

Where do we do most of our studying:

In our room  
In the library  
In the common area  
Other \_\_\_\_\_

Our preferences for studying include:

Completely quiet  
Low music/headphones  
Television

### Guests

We are comfortable with guests in the apartment:

During the day  
Whenever both of us are awake  
Anytime of day or night  
Other \_\_\_\_\_

We would like our apartment to be:

Full of people, very social  
Moderately social  
Quiet and reserved

Our weekend policy on visitors is:

The same as above  
During the day  
Whenever both of us are awake  
Anytime of day or night  
Other \_\_\_\_\_

At what time is it NOT okay to have visitors in the apartment?

When we are trying to sleep at night  
During midterms and exams  
If an odd situation comes up we will discuss the circumstances

We are comfortable with guests who are romantic partners in the apartment:

No  
Yes  
Maybe, explain

We are comfortable with romantic partners spending the night in the apartment:

No  
Yes  
Yes, with a prior discussion and planning  
Yes, when I am not there

If someone wants to study in the common area and the other(s) wants to use the common areato socialize, how will we determine who has preference?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If we would like time alone with a guest or a romantic partner we will communicate this by:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If we are not comfortable with having a guest or a romantic partner in the room we will communicate this in what way:

Face to face conversation, away from guest

In a prior conversation

By email or written message

Other \_\_\_\_\_

## Communication

If one of us is upset, we prefer to:

Confront the issue immediately

Give time to cool down before confronting the issue

Consult the RA for help confronting the issue

If an issue arises, how will we address it with each other:

Face-to-face conversation

Using notes, email, voicemail, texting

Consult the RA

If an individual living in the room begins to smell or is not keeping themselves clean we will communicate our thoughts on this by:

Having a face-to-face conversation about the issue

Use appropriate notes, email, voicemail, texting

Using the RA for help with the discussion

If one of us feels that the roommate agreement is being violated:

Settle the issue between ourselves

Try to settle the issue on our own and involve the RA only if necessary

Ask the RA to help settle the issue from the beginning

## Signature

### Occupant 1

Print Name \_\_\_\_\_

Sign \_\_\_\_\_

### Occupant 2

Print Name \_\_\_\_\_

Sign \_\_\_\_\_

### Occupant 3

Print Name \_\_\_\_\_

Sign \_\_\_\_\_

### Occupant 4

Print Name \_\_\_\_\_

Sign \_\_\_\_\_

**Occupant 5**

Print Name \_\_\_\_\_

Sign \_\_\_\_\_

**Occupant 6**

Print Name \_\_\_\_\_

Sign \_\_\_\_\_