

HILBERT COLLEGE

OPEN POSITION ANNOUNCEMENT

August 3, 2021

JOB TITLE: Online Adjunct Instructors

REPORTS TO: Division Chairpersons

Job Summary: Hilbert College is seeking applicants for Online Adjunct Instructors in all Academic Departments:

Business

Microeconomics

Macroeconomics

Marketing Management

Business Law

Financial Accounting

Management Accounting

Liberal Studies

Spanish 101/102

Sociology 101

World History & Geography I

World History & Geography II

Criminal Justice

Natural Sciences/Math

Math 101 Survey of Math

Math 145 College Mathematics

Math 200 Topics in Statistics

Forensic Science/Cybersecurity

Cybersecurity

General Studies

Global Studies

Behavior Scienced

Upper-level Psychology classes

Communications

English

The successful candidate(s) will be able to teach introductory and/or advanced courses online. Online Adjunct Instructors will receive the course template via the LMS and a syllabus that provides required textbooks/OER, information about learning objectives, assignments, rubrics and guidelines. New faculty will complete a faculty orientation (offered online).

Requirements/Qualifications: Master's degree and previous online instruction is required. Prior teaching and experience with Blackboard is preferred.

Appointment/Start Date: Fall 2021

About Hilbert: Hilbert College, located in suburban Hamburg, N.Y., south of Buffalo, is a private four-year liberal arts college founded in 1957 in the Catholic Franciscan tradition. Hilbert is a dynamic Western New York college offering career-focused majors and more than 50 minors and concentrations. Hilbert's personal approach to learning combines courses in the liberal arts with an outstanding professionally focused education that is taught by professors who are committed to teaching and who bring a depth of real-world experience to the classroom.

Interested candidates should indicate in the *subject line of the email*, the department that you would like to be considered for. Please submit a letter of interest, curriculum vitae, and contact information for three professional references to jobs@hilbert.edu.

Hilbert College is an Equal Opportunity Employer and is committed to fostering a diverse community of faculty, staff and students. The College does not discriminate against individuals on the basis of any protected characteristic covered under federal or state law. For more details, see the College's policy at <https://www.hilbert.edu/about/notice-of-non-discrimination>