

Hilbert College
Service-Learning Requirement

In keeping with the mission, values and tradition of Hilbert College, and in accordance with Hilbert College's 2012 Strategic Plan, students will complete at least one service-learning experience as part of an academic course during their Hilbert College career in order to be eligible to graduate.

Service-learning requirements are unique to each class. In some classes, the entire class may work together on one single project that benefits the community and meets a community need. In other courses, students may be provided the opportunity to complete a service-learning activity by selecting an organization or project from a list of pre-approved community partners and activities. Some classes mandate service-learning for all students; other courses provide service-learning as an option to another assignment, such as a research paper or group project.

Students who successfully complete the service-learning assignment for their class, including the required service agreements, time sheets, reflection activities and evaluation, will receive a designation on his or her records and transcripts indicating that service-learning has been completed.

A student who does not complete the service requirement of a particular course, but completed other assignments so that he or she could pass the course, will still pass the course but will not receive the service-learning designation on his or her records and transcripts, and will still be expected to complete Hilbert's service requirement in another course.

Students who complete the service-learning requirement of a particular course but do not pass the course will not be given credit for the service performed.

All students, regardless of their transfer status, will be expected to complete Hilbert's service-learning requirement. Students who have completed service-learning projects at another college campus may be exempt if that service-learning course appears on their transfer transcript. Exemption from Hilbert's service-learning policy does not preclude a student from completing service-learning when the service is mandated by an individual instructor. If service-learning is an assignment required of all students in a particular course, every student must complete the service-learning activities in accordance with the course syllabus, including those students who have otherwise been exempted from Hilbert's service-learning requirement or those who have previously fulfilled their service-learning requirement through service-learning activities in another course.

Service-learning activities that are performed as part of the Leadership Certificate Program or as extra credit do not fulfill the College's service-learning policy. This policy applies to traditional students and does not apply to students enrolled Hilbert College's Accelerated Degree Programs.

This policy must apply to Hilbert students beginning with students entering in the Fall of 2013 as the Class of 2017.

Passed by Faculty Senate
March 20, 2012