

Junior Year

October

- Meet with an undergraduate advisor to ensure you're on track

January/February

Submit application materials below to graduatestudies@hilbert.edu by 3/15

- Attend 4+1 Meeting with Amanda Steffan (scheduled date will be emailed)
- Online application
- Two academic letters of recommendation
- Current Resume
- A statement explaining your interest in pursuing the CJA degree (2+ pg)
- Writing Sample from one of your courses in CJ/FSI (one 15 pages/two 8 pages)

March

- Meet with internship coordinator if planning to take an internship in Fall—***Students are responsible for finding their own internship***
- Admissions Decisions emailed at end of the month

April/May

- Register for classes, graduate courses will be added by the graduate department
- Confirm GPA and other requirements have been met, if not make an appointment with the Director of Graduate Studies

Senior Year

August/September

- Attend graduate orientation
- Begin graduate courses & research project
- Meet with internship coordinator if planning to take an internship in Spring
- Complete Graduation application for an undergraduate degree

April/May

- Official Graduate decision letters mailed
- Complete Google form to register for summer graduate courses (emailed)