HILBERT COLLEGE | DUAL ENROLLMENT

Returning Student Guide

Registering for Dual Enrollment at Hilbert College

This guide will walk you step by step through registering as a returning Hilbert College Dual Enrollment student. You'll learn how to access your existing account, review or update your information, and submit the information needed to register for your Dual Enrollment course or courses.

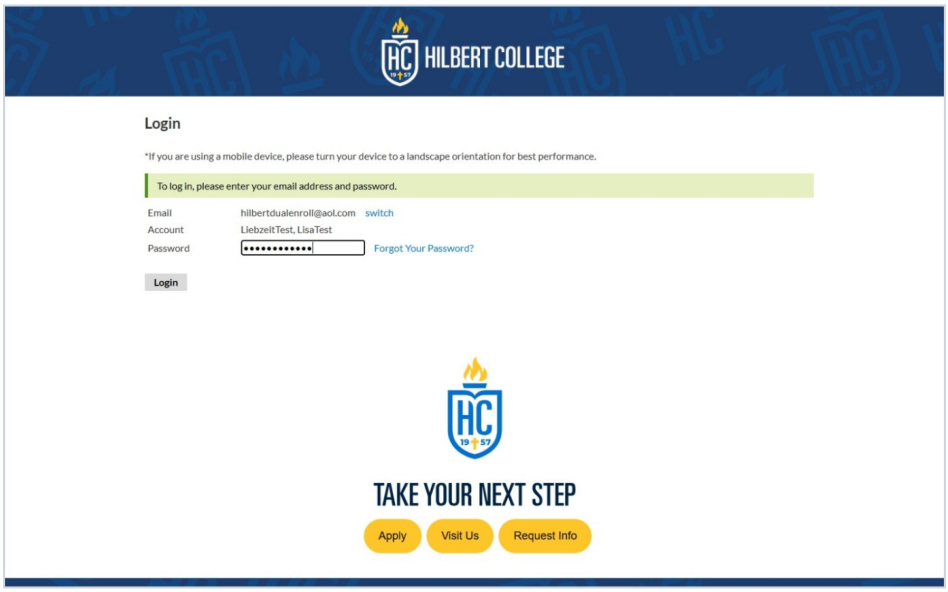
Follow each step in order and enter your information carefully to help ensure your registration can be processed successfully.

18 steps • About 1 minute

Log in

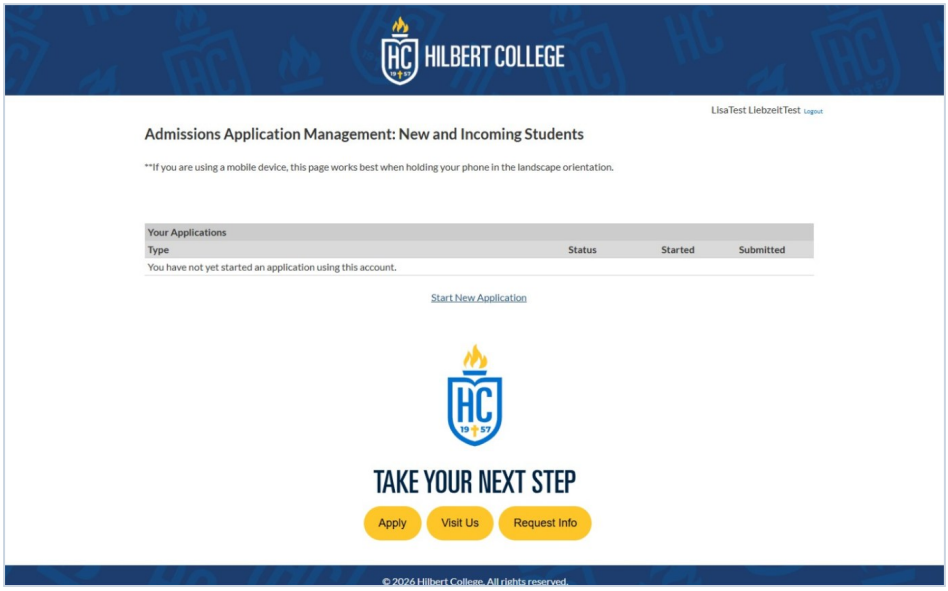
1 Go to the Hilbert College Dual Enrollment registration page.

2 Log in using the email address and password associated with your existing Hilbert account.

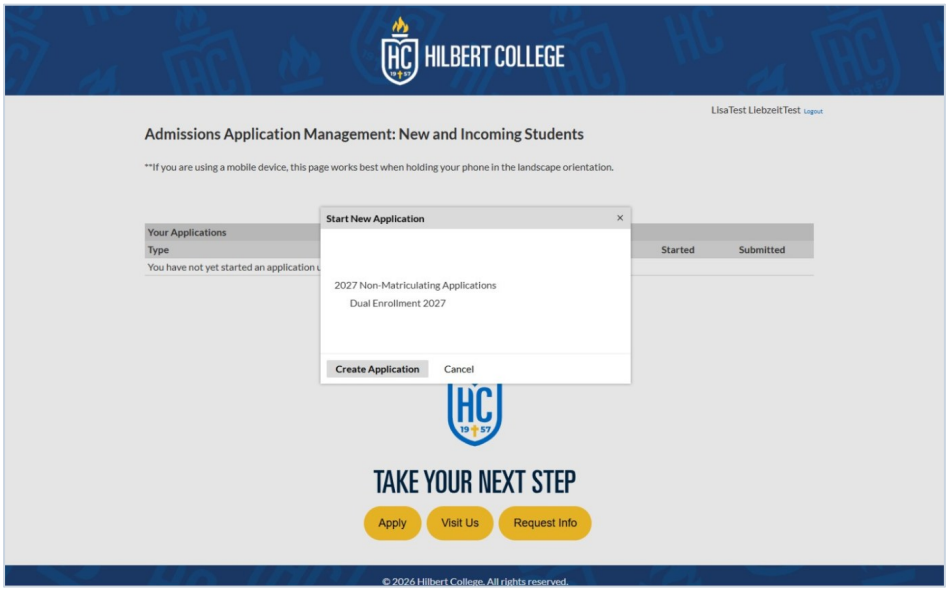


Start your application

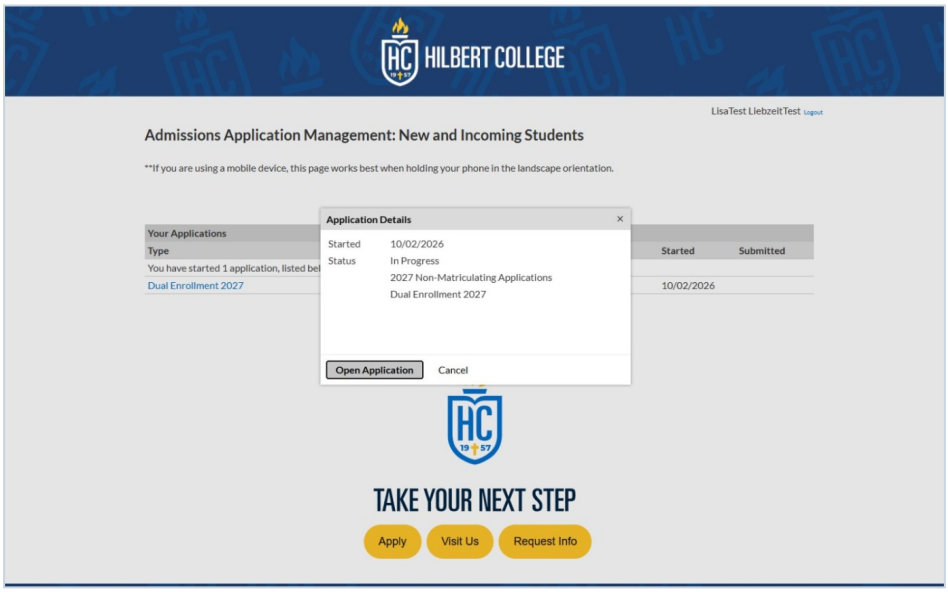
3 Click “Start New Application”



4 Click “Create Application”

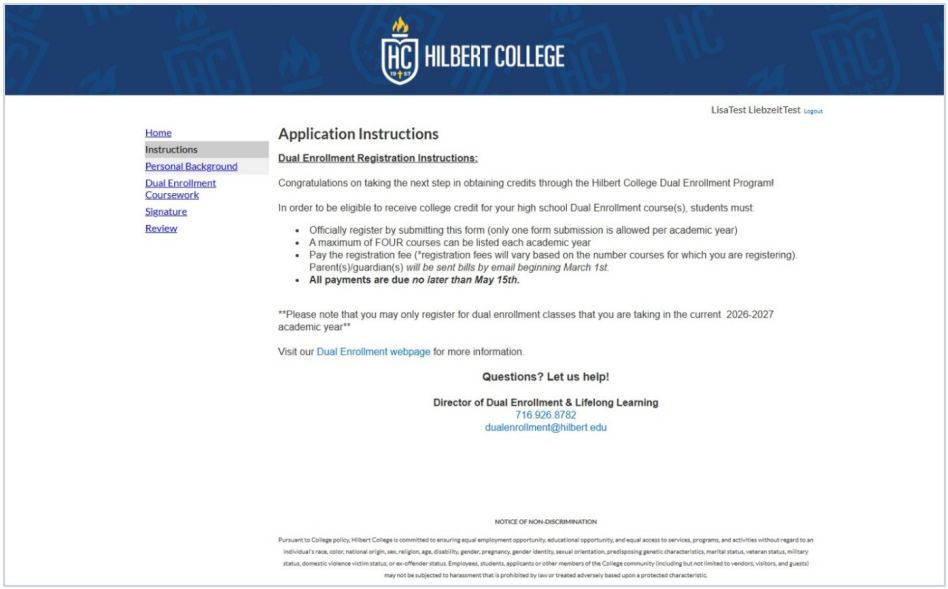


5 Click “Open Application”

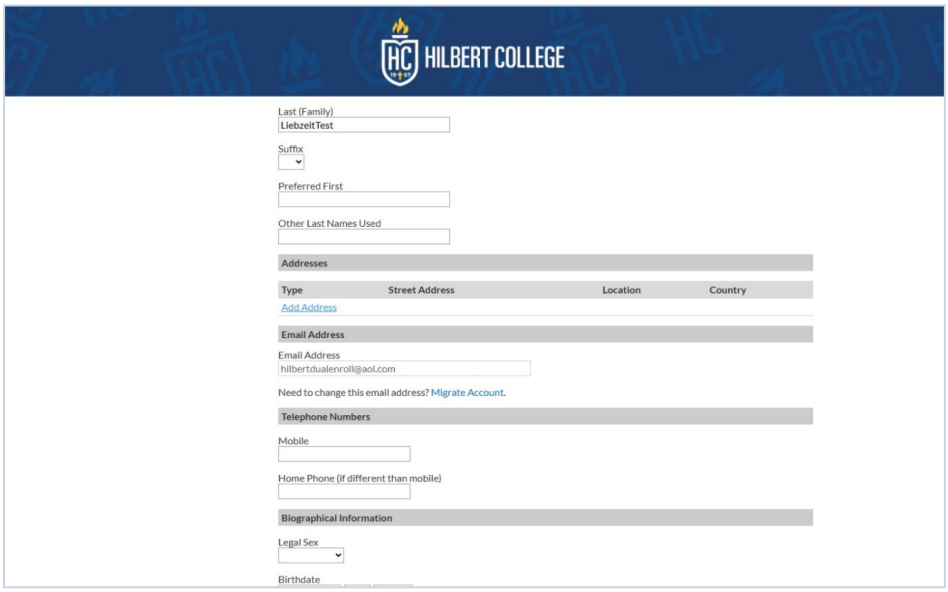


Personal background

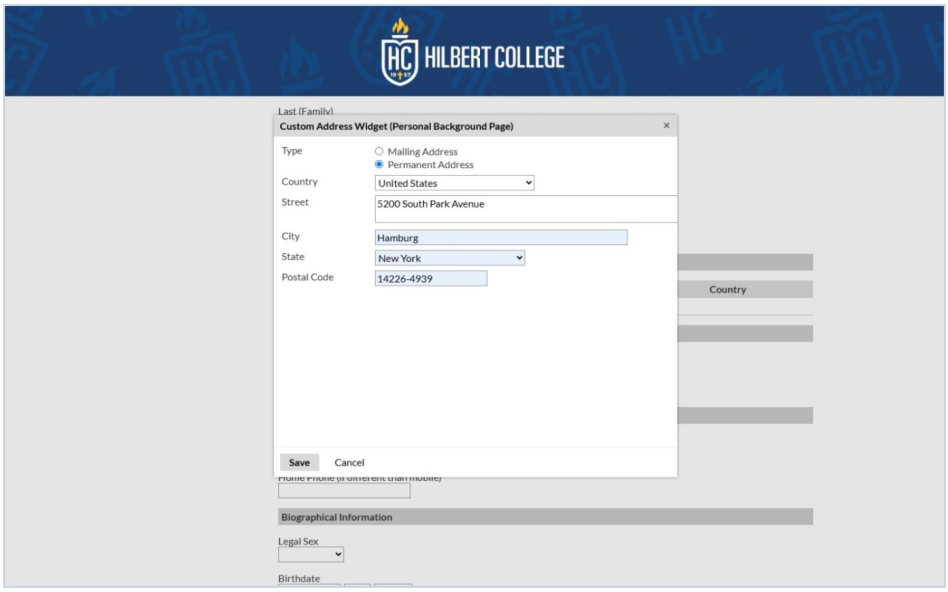
6 Click “Personal Background”



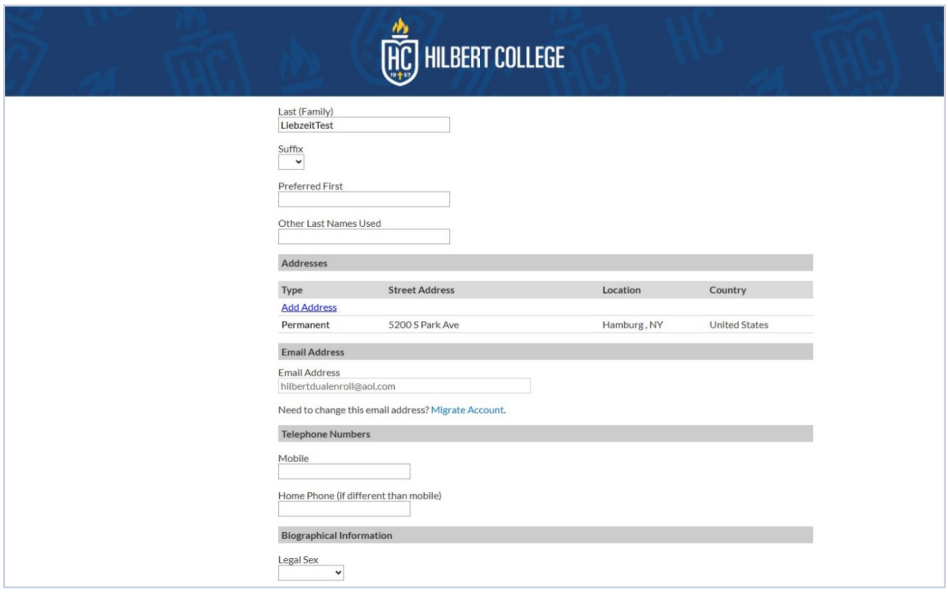
7 Click “Add Address”



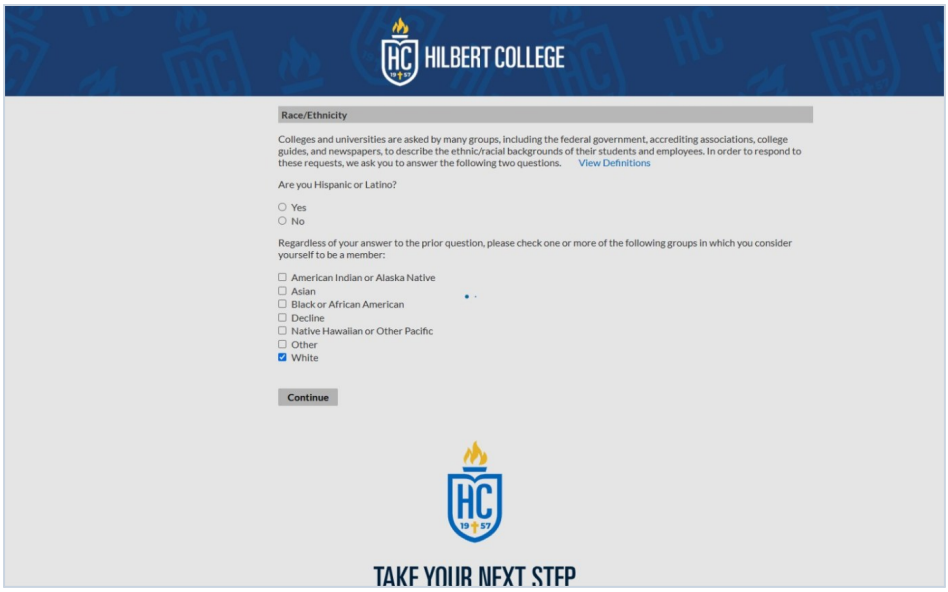
8 Enter your mailing address, then click “Save.”



9 Enter your mobile phone number.

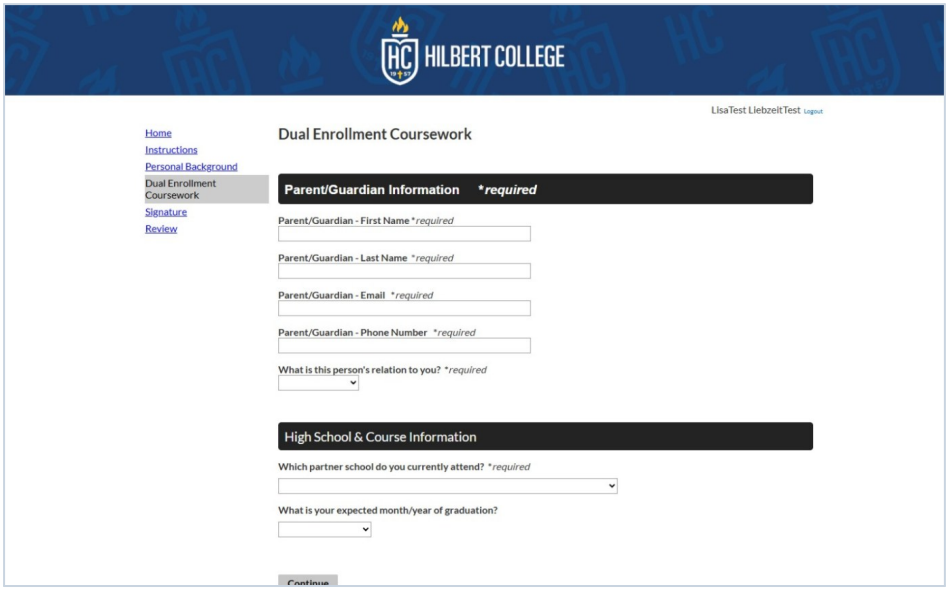


10 Complete the remaining personal background questions using your own information, including citizenship, Social Security number, and race/ethnicity. Then click “Continue.”

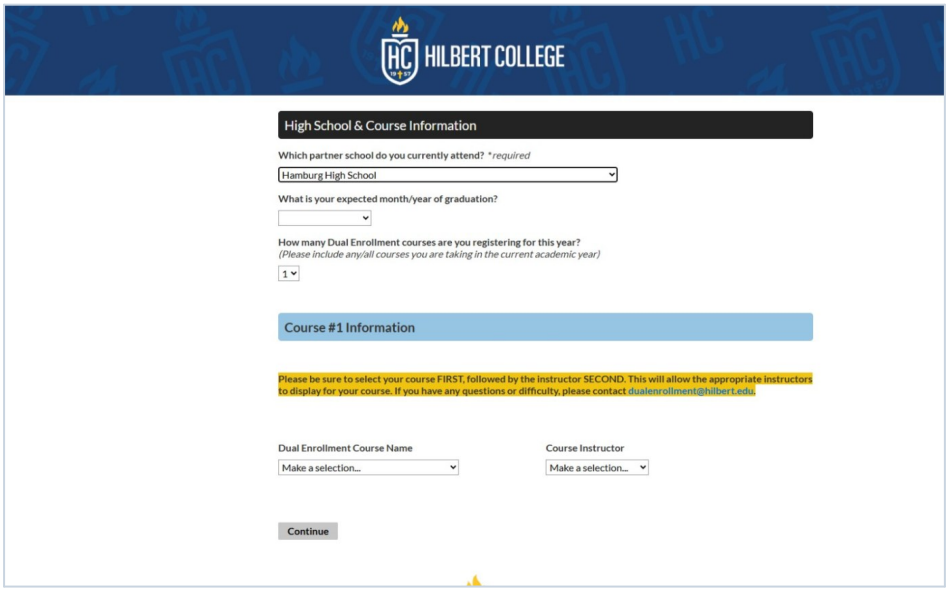


Guardian, school, and courses

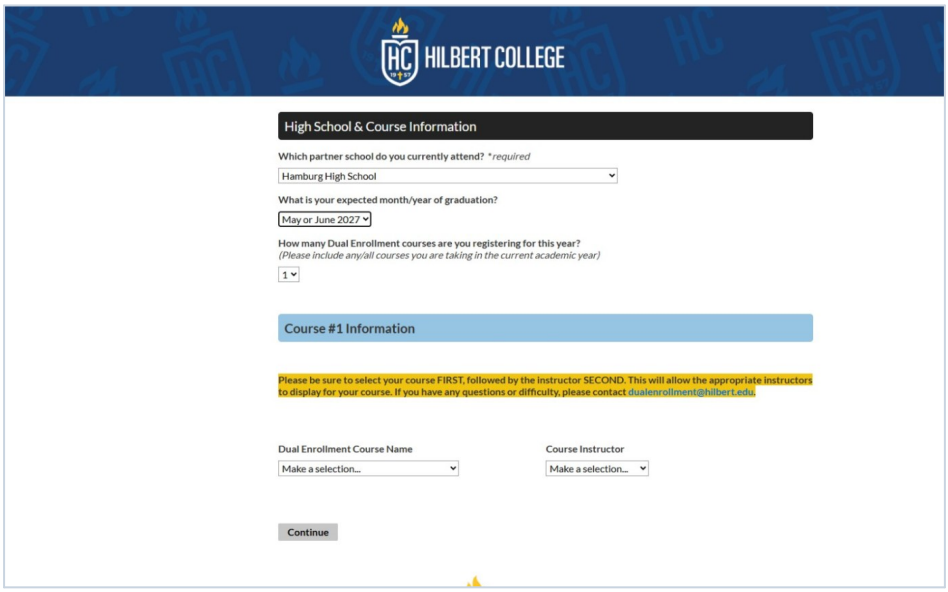
11 Enter the required information for your parent or guardian, including their name, email address, phone number, and relationship to you.



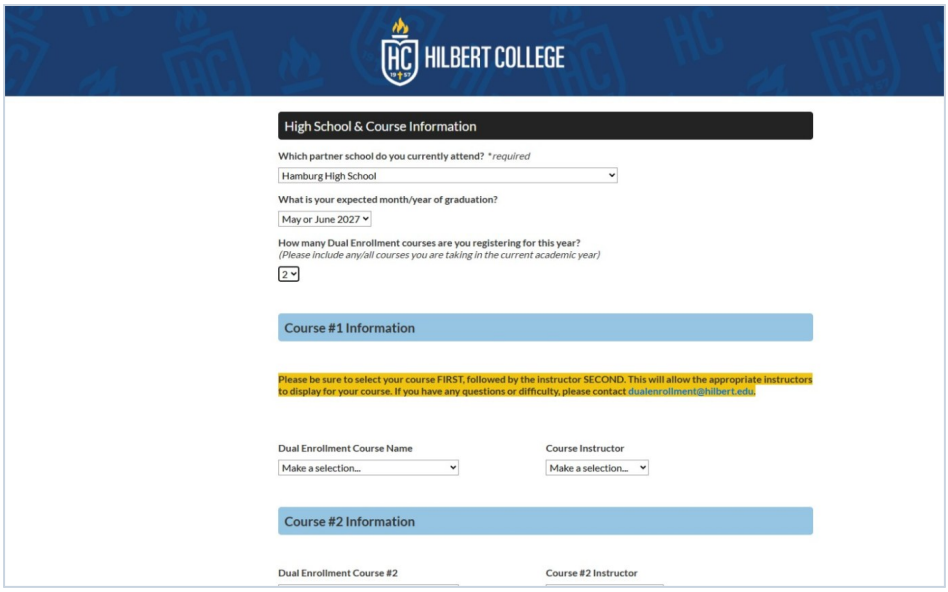
12 Select your high school from the dropdown menu.



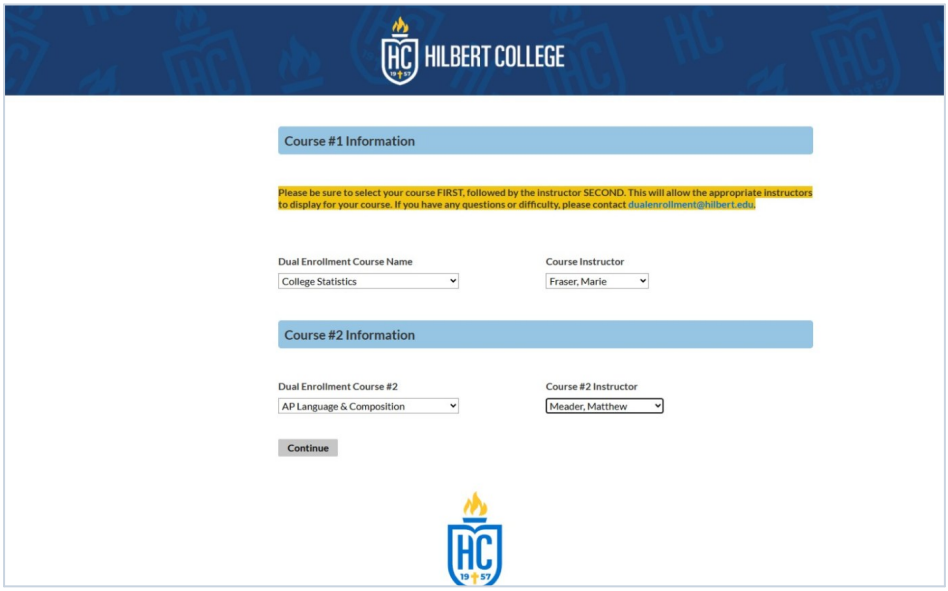
13 Select your expected high school graduation date.



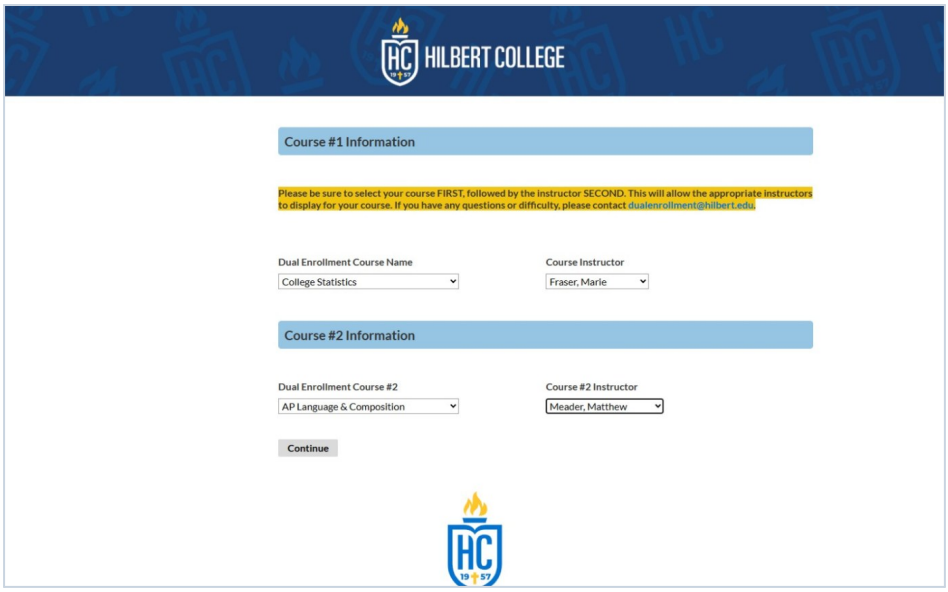
14 Select the number of Dual Enrollment courses you are taking.



15 For each course, select your Dual Enrollment course **first**, then select the corresponding instructor.

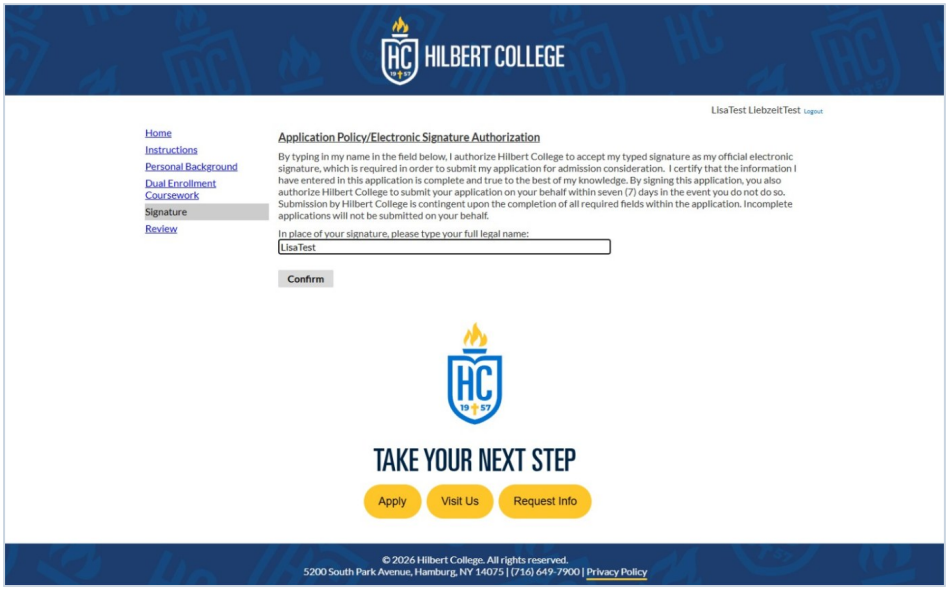


16 Click “Continue”



Sign and submit

17 Type your full legal name in the signature field, then click “Confirm.”



18 Review your information, then click “Submit Application” to complete your Dual Enrollment registration.

